

# Site Development Application

111 N Front Street, Columbus, Ohio 43215

Phone: 614-645-0032 • Email: [engineeringinfo@columbus.gov](mailto:engineeringinfo@columbus.gov) • [www.columbus.gov/bzs/](http://www.columbus.gov/bzs/)

**ALL FEES ARE NON-REFUNDABLE • Make checks payable to the Columbus City Treasurer**

**Type of Review** (*Separate application required for each review type*):

**Date:** \_\_\_\_\_

Preliminary Site Compliance	Street Construction (Dr. E)	Sanitary (CC)	Preliminary Plat
Final Site Compliance	Grade and Fill	SWP3	Final Plat
Lot Split	Water Main	Storm Water Management (CC)	
Affordable Housing Height Bonus	Large Site Development		

**Scope of Project:**

Project Title \_\_\_\_\_

Proposed Project Scope \_\_\_\_\_

Address and Zip Code \_\_\_\_\_

Tax Distric/Parcel Number (Required) \_\_\_\_\_

**List All that Apply:**

Re-zoning, Council Variance or Board of Zoning Adjustment number (pending or approved): \_\_\_\_\_

If plans were previously submitted for this site, provide application number: \_\_\_\_\_

If submitting a building permit application at this time, provide application number: \_\_\_\_\_

**Primary Contact:**

Owner      Agent      Design Prof.      Other

Company Name \_\_\_\_\_ Contact Name \_\_\_\_\_ Telephone Number/Ext. \_\_\_\_\_

Street Address \_\_\_\_\_ City, State, Zip \_\_\_\_\_ E-Mail Address \_\_\_\_\_

**Design Professional:**

Architect      Engineer      Surveyor      Landscape Architect      Same as Above

Company Name \_\_\_\_\_ Contact Name \_\_\_\_\_ Telephone Number/Ext. \_\_\_\_\_

Street Address \_\_\_\_\_ City, State, Zip \_\_\_\_\_ E-Mail Address \_\_\_\_\_

**Project Developer**

Agent      Contractor      Other      Same as Above

Company Name \_\_\_\_\_ Contact Name \_\_\_\_\_ Telephone Number/Ext. \_\_\_\_\_

Street Address \_\_\_\_\_ City, State, Zip \_\_\_\_\_ E-Mail Address \_\_\_\_\_

**Property Owner**

Company Name \_\_\_\_\_ Contact Name \_\_\_\_\_ Telephone Number/Ext. \_\_\_\_\_

Street Address \_\_\_\_\_ City, State, Zip \_\_\_\_\_ E-Mail Address \_\_\_\_\_

# Site Development Application Requirements

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## **Storm or Sanitary CC Plans\*:**

Email application to [engineeringinfo@columbus.gov](mailto:engineeringinfo@columbus.gov).

Include: Application (PDF)  
DWG, TIFF and PDFs of the plan  
Storm report (if applicable) (PDF)  
Sanitary calculations (if applicable) (PDF)  
PDF's of any other supporting documents

## **CC Plan Revisions:**

Email application to [engineeringinfo@columbus.gov](mailto:engineeringinfo@columbus.gov).

Include: PDF of plans (all sheets combined in one PDF)

## **Waterline Only:**

Email application to [engineeringinfo@columbus.gov](mailto:engineeringinfo@columbus.gov).

Include: Application (PDF)  
DWG, TIFF and PDFs of the plan  
PDF's of any other supporting documents

## **Street Construction (Drawer E)Plans\*:**

Email application to [engineeringinfo@columbus.gov](mailto:engineeringinfo@columbus.gov).

Include: Application (PDF)  
Bench circuit  
DWG, TIFF and PDFs of the plan  
Project scope from Traffic Management (if applicable)  
PDF's of any other supporting documents

## **Preliminary and Final Plats:**

Email application to [engineeringinfo@columbus.gov](mailto:engineeringinfo@columbus.gov).

Include: PDF of site plan  
\$1250 Review Fee

## **Stormwater Pollution Prevention (SWP3)\*:**

Email applicato [engineeringinfo@columbus.gov](mailto:engineeringinfo@columbus.gov).

Include: Application (PDF)  
PDFs of all materials  
\$550 Review Fee

## **Final Site Compliance Plans\*:**

Submit PDF to Citizens Access (Online Portal). Email [engineeringinfo@columbus.gov](mailto:engineeringinfo@columbus.gov) for instructions.

Include: Application (PDF)  
Zoning text for L, PUD, CPD zonings (if applicable)  
Check prints from preliminary meeting (if applicable)  
\$550 Review Fee

## **Lot Split\*\*:**

Mail or drop-off application to:  
Department of Building and Zoning Services  
Attention: Andy Beard

Include: 1 original of legal description and survey plat  
Application (PDF)  
\$400 Review fee

## **Grade and Fill\*\*:**

Email application to [engineeringinfo@columbus.gov](mailto:engineeringinfo@columbus.gov).

Include: Application (PDF)  
PDF of plans (all sheets combined in one PDF)  
\$500 Review Fee

## **Preliminary Site Compliance:**

Email [engineeringinfo@columbus.gov](mailto:engineeringinfo@columbus.gov) for instructions.

Include: PDF of site plan

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Additional requirements may be requested at Site Engineering's request.

\*Application will require a fee to be paid to Columbus City Treasurer prior to final plan approval.

\*\*Application will require a fee to be paid to Columbus City Treasurer at time of submittal.

For all questions regarding this form please call: 614-645-0032 or email: [engineeringinfo@columbus.gov](mailto:engineeringinfo@columbus.gov)