

 <p>THE CITY OF COLUMBUS DIVISION OF FIRE FIRE PREVENTION BUREAU</p>	CFD Permit	
	Fireworks and/or Pyrotechnics/Flame Permit Application	
	3639 Parsons Ave Columbus, Ohio 43207 (614)645-7641 Ext. 7-5653 www.columbus.gov	Issued: 1/1/2023
		Revised: 5/22/2024 **Permit Required**

Approval of your application is contingent upon the following stipulations and conditions:

1. The application for the permit is submitted **at least five (5) days** in advance of the event (OFC, NFPA).
2. The applicant must submit a plan that includes the following documents:(OFC, NFPA)
 - ✓ A listing of each device being used. For fireworks, specify the class with the number of set pieces and shells (specify single or multiple break) including experimental rockets or missiles. Proximate pyrotechnics include number and type of devices; list duration and distance for each. For flame effects list the number of devices, height/width of effect, type of fuel for each device and storage plan.
 - ✓ Safety Data Sheet (SDS) for each substance or product to be used.
 - ✓ Certifications that the set, scenery and rigging materials are treated with appropriate flame retardant.
 - ✓ A diagram of the event site that shows each device location, the fallout radius for each device and the audience restraint lines. Outdoor exhibitions must also include locations of all buildings, highways, railroads or other inhabited structures within 1000 feet of the discharge and potential landing site.
 - ✓ A copy of the exhibitor's license issued by the Ohio State Fire Marshall.
 - ✓ A signed completed copy of the "Fireworks and/or Pyrotechnics/Flame Permit Application".
 - ✓ A letter showing the amount of explosives being shipped (in pounds).
 - ✓ Name of the person actually in charge of firing the pyrotechnics. Number, names and ages of all assistants who are to be present.
 - ✓ Billing information to include: **Name, Mailing Address, Email and Phone Number**
3. Evidence that the permit holder and/or the company actually operating the pyrotechnics have liability insurance in an amount not less than \$2,000,000. The clause "additional insured: The City of Columbus, Ohio and its employees, agents and servants" must be included in that document
4. Before a permit is approved, a representative demonstration of the pyrotechnic special effects may be given to the satisfaction of the fire official. The demonstration shall be scheduled with enough time allowed to reset/reload the effects before the venue is open to the public.
5. At the time of application, the permit applicant must pay a Fire Prevention inspection fee of \$125 for a Pyrotechnic (CCC 43-120, 2501.05.6.38.3) and/or Flame Effects (CCC 43-120, 2501.05.6.38.3) permit or \$200 for fireworks permit (CCC 43-030, 2501.05.6.38.2).
6. Class D Fire extinguishers are required when using cold spark machines. The National Fire Protection Association has officially classified the use of these machines as a pyrotechnic device. The same licensing and permit requirements apply. It is illegal to use these types of machines (or any form of professional pyrotechnics) in the state of Ohio without a state license.
7. An inspection fee will be charged, any time the permit applicant schedules the required demonstration and/or an exhibition outside of the Fire Prevention Bureau's normal business hours 7:00 AM to 3:00 PM Monday through Friday. When the inspection is not contiguous with the Inspector's normal shift, a four (4) hour minimum will be charged per current contract and benefits.

Approval of your application will begin only upon receipt of the completed application package, payment of fees and a satisfactory demonstration. Any questions regarding the inspection process and/or demonstration should be directed to Fireworks and Pyrotechnics/Flame Effects Coordinator 614-753-2241 or by email JWFarley@columbus.gov. Questions regarding the permit submittal process should be directed to KSBUckley@columbus.gov.

Assistant Chief David Baugh
Columbus Fire Prevention Bureau



Fire Prevention Bureau

3639 Parsons Ave

Columbus, Ohio 43207

(614)645-7641

<https://www.columbus.gov/public-safety/fire/inspections/Public-Assembly-Inspections-Office/>

Application for Fireworks Exhibition Permit

Fireworks 1.1G, 1.3G, 1.4G

Pyrotechnics 1.4S

Flame Effects

Permit applications must be accompanied by all support documents required by Ohio Revised Code 3743.54 and Ohio Administrative Code 1301:7-7-56. This signed document is preliminary authorization for a fireworks exhibition to be conducted.

Exhibition	Location of Exhibition Site/Event _____
	Address _____ City _____ Demo Date _____ Demo Time _____
	Date(s) of Exhibition _____ Time of Exhibition _____ Rain Date _____
	Sponsor _____ Sponsor Contact _____ Phone Number _____
Product	Company Supplying Fireworks _____
	Phone Number _____ Ohio Manufacturer/Wholesaler/Out-of-State Shipper ID _____
	Address _____ City _____ State _____
Exhibitor	Licensed Exhibitor Required? <input type="checkbox"/> Yes <input type="checkbox"/> No Ohio Exhibitor ID(s) _____
	Please mark license category <input type="checkbox"/> Fireworks NFPA 1123/NFPA 1124 <input type="checkbox"/> Special Effects NFPA 1126 <input type="checkbox"/> Flame NFPA 160
	Exhibitor Name _____ Phone Number _____
	Address _____ City _____ State _____
	Company Affiliation (if applicable) _____
	I understand that I, as the Exhibitor of this exhibition, shall be held strictly responsible for any damage to persons or properties resulting from fireworks, pyrotechnics, or flame effects used at this exhibition. I understand and will comply with all applicable laws and rules.
Exhibitor Signature _____ <i>*To be signed after processing*</i> Date _____	
Liability	Insurance/Bonding Company _____ Coverage Amount _____
	Address _____ City _____ State _____
	Zip _____ Phone Number _____

The information provided above is accurate to the best of my knowledge. I acknowledge that I have read, understand and agree to abide by the stipulations and constraints outlined in the "Letter to Fireworks, Pyrotechnics and Flame Effects Exhibition Permit Applicants." I also acknowledge that I am duly authorized to act on behalf of the person or organization making application (Permit Holder).

After a permit has been granted, I agree to keep the approved plans(s) available for review at the site and that any deviation from the approved plan shall require prior approval of the certified Fire Inspector. I understand that any omissions or error on the approved plans does not relieve the permit holder of complying with all applicable requirements of this code.

I understand that the permit holder shall be held strictly responsible for any damage to persons and/or properties resulting from the fireworks and/or pyrotechnic special effects so used. I also understand that the permit is not transferable or assignable and that the site must be cleared of any and all unexploded or partial fireworks, pyrotechnics or special effect devices immediately after the permitted exhibition.

- Instructions:**
1. Fill out form above, *Exhibitor Signature* will be collected later.
 2. Press **SUBMIT** or email to JWFarley@columbus.gov; KSBUckley@columbus.gov
Submit button will only work if application is opened in Acrobat Reader.

Inspection Requirements.

The authority having jurisdiction, who is required to judge the safety of any production, might or might not be familiar with pyrotechnic special effects. The following guidelines are provided as a possible inspection routine that can be used as a model:

(1) Access

- (a) Fire lane kept clear
- (b) Hydrants not blocked
- (c) Fire department connections clear
- (d) Standpipe connections clear
- (e) At least four fire extinguishers provided
- (f) Extinguishing equipment charged and in good working order
- (g) Warning signs

(2) Exits

- (a) All designated exits and aisle ways kept clear
- (b) Exits visible

(3) Pyrotechnic materials and devices

- (a) Proper and current license in the possession of the pyrotechnic operator
- (b) Permit on site
- (c) Fire department briefed on the proposed activity
- (d) Proper ventilation

(4) Electrical

- (a) Cords and connections in good condition
- (b) Power supply is operational and in good condition
- (c) Pyrotechnic firing mechanism in good working order

(5) Flameproofing

- (a) Set and scenic materials treated for flame retardance
- (b) Burlap or other protective materials used for rigging treated for flame retardance