

**Harrison West Permit Parking  
Permit Zone: HW**

**Resident Permitting**

Eligibility	<ul style="list-style-type: none"> <li>- Single-family homes and multifamily developments with four (4) units or less are eligible for one (1) annual permit per licensed driver.</li> <li>- Multifamily developments built prior to December 31, 2008 with five (5) or more units are eligible for one (1) annual permit per licensed driver.</li> <li>- Multifamily developments built after December 31, 2008 with five (5) or more units are not eligible for permits unless each unit is individually addressed and has a private entrance from the street or sidewalk.</li> <li>- Visit <a href="http://www.parkcolumbus.com">www.parkcolumbus.com</a> to view the permit parking eligibility map.</li> </ul>
Required Documentation	<p>Applicants shall provide a copy, at a minimum, of the following information:</p> <ol style="list-style-type: none"> <li>1. Name, home address, and valid email address;</li> <li>2. Valid government issued photo ID;</li> <li>3. License plate number of the vehicle to be permitted; and</li> <li>4. Proof of residency. Acceptable forms of residency shall include one of the following (must match the address of the permit application):               <ol style="list-style-type: none"> <li>a. Current signed lease or mortgage statement; or</li> <li>b. Current property tax bill (if property owner but resides elsewhere); or</li> <li>c. Current landline telephone, gas, water, or electric bill (mobile phone and cable bills will not be accepted).</li> </ol> </li> </ol>
Fees	Each permit is \$25 annually.
Expiration	Expires one (1) year after issuance.

**Resident Guest Privileges**

Eligibility	Any address that is eligible for residential permits is eligible for one (1) guest permit and three hundred (300) twenty-four-hour guest passes annually.
Fees	<ul style="list-style-type: none"> <li>- \$25 per address, annually.</li> <li>- May also purchase up to three hundred (300) twenty-four (24) hour parking passes for three dollars (\$3) each.</li> </ul>
Expiration	Expires one (1) year after issuance.

**Business Permitting**

Eligibility	- All businesses located in a permit zone, by individual address, are eligible for up to ten (10) business permits.	
Required Documentation	<p>Applicants shall provide, at a minimum, the following information:</p> <ol style="list-style-type: none"> <li>1. The name, address and valid email address of the business owner;</li> <li>2. Current signed building lease (primary) or proof of building ownership;</li> <li>3. Copy of its business filing with the Ohio Secretary of State; and</li> <li>4. Valid government-issued photo ID of the applicant.</li> </ol>	
Fees	<ul style="list-style-type: none"> <li>- Permit one: \$100</li> <li>- Permit two: \$100</li> <li>- Permit three: \$100</li> <li>- Permit four: \$100</li> <li>- Permit five: \$200</li> </ul>	<ul style="list-style-type: none"> <li>- Permit six: \$300</li> <li>- Permit seven: \$400</li> <li>- Permit eight: \$500</li> <li>- Permit nine: \$600</li> <li>- Permit ten: \$700</li> </ul>
Prorated Fees	If permits are purchased after July 1:	
	<ul style="list-style-type: none"> <li>- Permit one: \$50</li> <li>- Permit two: \$50</li> <li>- Permit three: \$50</li> <li>- Permit four: \$50</li> <li>- Permit five: \$100</li> </ul>	<ul style="list-style-type: none"> <li>- Permit six: \$150</li> <li>- Permit seven: \$200</li> <li>- Permit eight: \$250</li> <li>- Permit nine: \$300</li> <li>- Permit ten: \$350</li> </ul>

Expiration	Valid for one (1) year beginning January 1 and expiring on December 31 of each year.
<b>Institutional Permitting</b>	
Eligibility	Institutions are encouraged to contact Parking Services at <a href="mailto:parkingservices@columbus.gov">parkingservices@columbus.gov</a> to learn more about permit options and to set up an account to obtain permits. Institutional uses may receive up to fifty (50) permits that are valid in the parking permit zone the institution is located.
Required Documentation	Applicants shall provide, at a minimum, the following information: <ol style="list-style-type: none"> <li>1. The name, address and valid email address of the institution owners;</li> <li>2. Current signed building lease indicating the institution as the primary lease holder or proof of building ownership;</li> <li>3. Valid government issues photo ID of the applicant; and</li> <li>4. A letter, on organization letterhead, indicating the institution's parking need that supports the number of permits requested.</li> </ol>
Fees	Each permit is \$25 annually.
Expiration	Expires one (1) year after issuance.