



WebCheck Background Check Request Columbus Division of Police



Identification Unit, Public Service Office
120 Marconi Boulevard, Columbus, OH 43215
Phone (614) 645-4696

Type of Service Requested:

- State WebCheck (BCI)** – State of Ohio electronic fingerprint check for criminal history: **\$42.00**
- Federal WebCheck (FBI)** – Federal electronic fingerprint check for criminal history: **\$45.25**
- State and Federal WebCheck** – Both of the above checks for criminal history: **\$67.25**
- Inked Fingerprints** – Taken on a fingerprint card or form: **\$20.00**

Prices are subject to change without notice. Fees are payable by cash, money order, or certified check made payable to “City of Columbus Treasurer–Police.” Personal checks are not accepted.

| | | | |
|---|-------|---------------|-------|
| Name | | Date of Birth | SSN |
| Address | | City | State |
| Phone | | Sex | Race |
| Reason for Being Fingerprinted: _____ | | | |
| BCI Reason Fingerprint Code*: _____ | | | |
| FBI Reason Fingerprint Code*: _____ | | | |
| Name of Organization or Person Receiving the Results | | | |
| Mailing Address of Organization or Person Receiving the Results | | | |
| City | State | Zip Code | |

Direct Copy (select only one):

- BMV Dealer Licensing
- BMV Deputy Registrar
- Child Care Center/Type A ODJFS
- Construction Board
- Lottery Commission
- Occupational/Physical Therapy and Athletic Trainers
- Ohio Board of Nursing
- Ohio Department of Agriculture – Hemp
- Ohio Department of Education
- Ohio Department of Insurance
- Ohio Department of Liquor Control
- Ohio Division of Real Estate and Professional Licensing
- Ohio Medical Board
- Ohio Peace Officer Training Academy
- Ohio Racing Commission
- Ohio Veterinary Medical Licensing Board
- Pharmacy Board
- PI/SG Ohio Department of Public Safety
- Social Work Board
- State Speech and Hearing Professionals Board
- State Vision Professionals Board
- None

I certify that I am the person whose information is listed on this form. I further acknowledge that criminal records, including those for which I was arrested but may not have been charged, or charges which may have been sealed, dismissed, or expunged, may be disclosed in accordance with federal, state, and local laws based on the reason code(s) that I have listed above. I agree to hold the City of Columbus, the Columbus Division of Police, and its employees forever harmless from all claims that may arise as a result of this service.

Signature _____ Date _____

FBI and BCI reason codes are required for all WebCheck fingerprinting. Please refer to the person or organization requesting the fingerprints for the code you need. Police personnel **cannot assist you in finding the correct code. If the reason codes, personal information, direct copy, or other selections are not correct, your background check may be rejected and you will have to pay for an additional background check. No refunds or credits will be issued.*