

May 2, 2014

MEMORANDUM TO: Michael B. Coleman

Mayor

FROM: Paul R. Rakosky

Finance and Management Director

**SUBJECT:** First Quarter Financial Review

The Finance and Management Department's First Quarter Financial Review is attached. As you know, the quarterly financial reviews examine the projected financial condition of the city for the remainder of the year based upon a review of revenues and spending to date for all departments and offices. As of the first quarter, for the general fund, we project that we will spend approximately \$4.95 million less than the original appropriation for 2014. While the first quarter review is the least predictive of the quarterly reviews, current expenditure and revenue trends are encouraging. Controls on hiring and our ongoing reform efforts continue to result in positive variances within the general fund. Once again, expenditures within the Safety Department are tracking below budget. The price of unleaded fuel has been higher than the budget but overall projected fuel costs are within budget. All of this is good news but these positive trends must be maintained for the remainder of the year. As in previous years, significant carry-over funds will be necessary to balance next year's budget. This carry-over within the general fund will ensure that the city can maintain service levels and keep its commitment to restoring the rainy day fund.

The projected surplus on the expenditure side is coming from several areas. In the Division of Police, personnel costs are tracking below budget due to savings in civilian wages, insurance and sworn termination pay. In the Fire Division, there are savings in worked holiday pay, insurance and civilian wages. In the Safety Director's Office, savings of nearly \$200,000 are currently projected in the contract whereby we reimburse Franklin County for housing prisoners in the jail. In the Facilities Management Division, savings of nearly \$1.2 million are projected in utility expenses. Citywide technology billings are projected to be \$167,000 below budgeted levels due to hiring delays and adjustments related to the transition of PoliceNet functions to the Department of Technology. Savings from unfilled vacancies in various divisions result in projected savings of nearly \$2.5 million.

There are currently no significant general fund deficits projected in any city departments or offices.

As of the end of the first quarter, income tax receipts are 2.5 percent above 2013 first quarter collections. Local government fund (1.0%), fines and penalties (2.1%), investment earnings (29.7%), charges for service (6.1%) all other revenue (221.1%) are trending above collections during the same time period last year. All other sources are trending below levels experienced during the first quarter of last year. It should be noted, however, that there is no indication that these revenue sources will not meet the Auditor's projection for the full year. The Finance and Management Department will continue to closely monitor revenue collections on a monthly basis and report any significant issues that arise.



## PAUL R. RAKOSKY Director



As always, the Finance and Management Department will do all it can to ensure the health of the general fund. Should you have any questions concerning this report, please do not hesitate to let me know.

c. City Council
City Auditor Hugh J. Dorrian
City Attorney Richard Pfeiffer
City Treasurer Deb Klie
Department Directors



# FIRST QUARTER FINANCIAL REVIEW

As of March 31, 2014

Prepared by: **Department of Finance and Management** 

Paul R. Rakosky Director

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### 1. Introduction

This document summarizes the financial status of the City of Columbus' major operating funds, including the general fund, special revenue funds, internal service funds, enterprise funds and the community development block grant fund. Financial projections for 2014 and the significant factors that contribute to such projections are detailed within. Summary financial data are presented in an appendix of tables which also summarize vacant budgeted positions and data on personnel levels by division.

For purposes of this report, it is assumed that the general fund will end the year with a \$4,952,307 unencumbered cash balance (Table A).

Details regarding other operating funds can be found in Sections 3 (Special Revenue Funds), 4 (Internal Service Funds), 5 (Enterprise Funds) and 6 (Community Development Block Grant).

## TABLE A GENERAL FUND SUMMARY PROJECTION

FUND BALANCE SUMMARY March 31, 2014	
Beginning Cash Balance (January 1, 2014)  Less Outstanding Encumbrances (As of December 31, 2013)  Unencumbered Cash Balance (January 1, 2014)	\$ 73,576,196 29,119,330 44,456,866
Plus Estimated 2014 Receipts - City Auditor Plus Encumbrance Cancellations Plus Transfers In & Misc. Transfers	\$ 750,219,637 3,238,519 8,180,000
Total Available for Appropriation	\$ 806,095,022
Total Appropriated as of March 31, 2014  Less 2014 Projected Operating Expenditures	\$ 806,095,022 801,142,715
Projected Appropriation Surplus/(Deficit)	\$ 4,952,307
Projected Available Cash Balance (December 31, 2014)	\$ 4,952,307
Beginning Unencumbered Cash Balance (January 1, 2014) Plus 2014 Deposit Plus Estimated Investment Earnings Projected Unencumbered Cash Balance (December 31, 2013)	\$ 56,144,941 7,600,000 296,000 64,040,941
ANTICIPATED EXPENDITURE FUND BALANCE SUMMARY	
Beginning Unencumbered Cash Balance (January 1, 2014) Plus 2014 Deposit Projected Unencumbered Cash Balance (December 31, 2014)	\$ 10,995,786 2,185,000 13,180,786
2013 BASIC CITY SERVICES FUND	
Beginning Unencumbered Cash Balance (January 1, 2014) Less 2014 Transfer to the General Fund Plus 2014 Deposit	\$ 5,000,000 (5,000,000) 5,714,000
Projected Unencumbered Cash Balance (December 31, 2014)	\$ 5,714,000

### 2. General Fund Overview

The general fund budget, as amended, is \$806.1 million, or 6.9 percent higher than actual 2013 year-end expenditures and outstanding liabilities. Revenue and expenditure projections are summarized on Table A.

#### Revenues:

The City Auditor establishes the official general fund revenue estimate, upon which, by City Charter, the general fund budget must be based. The current revised revenue estimate (exclusive of transfers, carryovers, or cancellations) is \$750.2 million, the majority of which comes from the 2.5 percent municipal income tax. In August of 2009 the voters approved a ½ percent increase to the income tax rate, thereby increasing it from 2 percent to its current 2.5 percent.

Through March, general fund resources (exclusive of transfers, carryover, and encumbrance cancellations) are 1.8 percent higher than during the same time period in 2013. Income tax receipts are up 2.5 percent and are projected to end the year up 3 percent from 2013.

Unfortunately, flat and/or declining revenues are projected for several of the general fund's other major revenue sources in 2014. These sources include local government funds, property taxes, and estate taxes. In addition, because of a change in its distribution, no hotel/motel tax receipts will be deposited into the general fund in 2014. In 2013, revenue to the general fund related to hotel/motel tax receipts totaled \$1.24 million. On a positive note, casino revenues totaling \$6.1 million will help offset some of these losses. Other revenues projected to increase over 2013 include fines and penalties, license and permit fees, investment earnings, and charges for service.

Local government fund receipts are up 1 percent through the first three months of this year, but are projected to end the year down 5 percent from 2013 due to the State of Ohio's continued cuts to localities. Property taxes are down 6.2 percent through March, and are projected to end the year down .3 percent. Estate taxes were phased out at the end of 2012 but some residual dollars (\$2 million) are expected in 2014. Year to date receipts related to the estate tax total \$337,829.

Receipts for fines and penalties are up 2.1 percent, and are projected to end the year 2.6 percent above 2013. License and permit fees are down 4.2 percent but are projected to end the year 4 percent above the amount collected in 2013. Investment earnings are projected to end the year 52.3 percent above 2013 but are currently only 29.7 percent above 2013 year-to-date figures. Charges for services are 6.1 percent higher than March of 2013, and are projected to end the year 1 percent above 2013.

#### **Expenditures:**

Expenditures are projected to total \$801.1 million, or \$4.95 million below the current appropriation. The projected expenditures include a \$7.6 million transfer to the economic stabilization fund and a \$2.19 million transfer to the anticipated expenditure fund (for the 27th pay period). Ordinance 2730-2013, which passed, as amended by City Council on February 10th, 2014, established the 2014 general fund budget at \$807.4 million. Subsequently, 0485-2014, passed by City Council on March 3rd, 2014, authorized a reduction of appropriation by \$1.31 million. Therefore, the current general fund appropriation is \$806.1 million.

The personnel projections in this report reflect employees on the city payroll as of March 19th, 2014, plus costs associated with a limited number of vacant positions. Where feasible, vacancy credits¹ were applied in anticipation of resignations, terminations, and delays in filling vacancies. Current general fund personnel levels are reported in Table 10.

Salaries and wages are projected at the negotiated rate currently in effect pursuant to the various collective bargaining agreements. Projections for employees not covered by such agreements (e.g., MCP employees) are based on current administrative salary ordinances that establish wage and salary guidelines.

Insurance projections are calculated by employee, as each division contributes monthly to an insurance trust fund for each insured employee. The monthly contribution differs, depending upon the bargaining unit to which the employee belongs, or the salary ordinance by which he or she is covered. Medicare, pension, workers' compensation and other similar benefits are calculated by applying the requisite percentage to each employee's total salary.

Projections for materials, supplies, services, capital outlay and other costs were calculated by summing expenditures and encumbrances through March 31st and adding the result to the projected costs, by division, for these items for the balance of the year. A discussion of major anticipated appropriation variances, as shown in Table 3, appears below:

A projected surplus of \$303,951 in **City Council** reflects savings in personnel of \$299,889 as a result of delays in hiring vacant positions. Additional savings of \$4,062 are anticipated in services primarily due to reduced expenditures for internal mail and print services.

The **Division of Income Tax** projects an overall surplus of \$216,713, largely due to personnel savings from several budgeted vacant positions. A small deficit in services is related to higher than anticipated costs for delivery and internal print services.

The **City Treasurer** is projecting an overall surplus of \$11,211. The delay in hiring a budgeted vacant management analyst is resulting in a surplus in personnel of \$36,581. The variance in personnel is offsetting the projected deficit in services of \$26,502, credited to an increase in needs for banking services. A minimal surplus in supplies of \$1,132 is being projected.

The **Municipal Court Judges** are projecting an overall surplus of \$36,953. A personnel surplus of \$11,349 is due to delays in hiring vacant positions. Savings of \$25,604 in services are due to lower than expected internal services charges.

The **Municipal Court Clerk** projects an overall surplus of \$75,888. The savings is primarily in services due to lower than expected charges related to internal services.

A deficit of \$71,674 is projected in the **Civil Service Commission**. A personnel deficit of \$17,772 is the result of an increased need for part-time staff hours to administer the 2014 firefighter physical capabilities component of the entry level examination. The projected deficit of \$53,902 in services is the direct result of the December 2014 firefighter recruit class of 40, which was added through City Council's amendment process. Civil Service manages the contracts for psychological and medical screenings for all police and fire recruits.

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<sup>&</sup>lt;sup>1</sup> Vacancy credits reduce the overall personnel projection in recognition of the cost benefit of employee turnover. Vacancy credits tend to be higher in larger divisions having greater employee turnover and lower in smaller divisions having fewer turnovers.

The **Department of Public Safety, Administration Division** is projecting an overall surplus of \$391,130. A personnel surplus of \$151,440 reflects savings from a vacant budgeted building maintenance manager position and savings in part-time wages. A surplus in services of \$239,690 is anticipated from expenditures being less than budgeted for the Franklin County Jail contract and the Franklin County Emergency Management and Homeland Security Program.

A projected surplus of \$215,912 is anticipated in the **Support Services Division**. The division is projecting a surplus in personnel of \$125,535 and is the result of savings in part-time wages and from the delay in hiring the vacant budgeted license manager position that will be filled with a management analyst. CAD related maintenance expenses are projected to be lower than budgeted, resulting in the majority of the surplus in services reflected at \$133,573. A deficit in supplies of \$43,196 is being projected for the purchase of locution computers.

The **Police Division** is projecting an overall surplus of \$617,911. The surplus is the result of projected savings in services (\$125,647) and the transfer line (\$2,687,906) offset by projected deficits in personnel (\$1,871,682) and supplies (\$323,960). The anticipated variance in personnel is offset by the transfer line which represents the budget authority for the 122nd (June) and 123rd (December) recruit classes, as well as the community summer initiative. As a result, the true personnel variance is a surplus of \$416,651. The resulting variance is primarily attributed to civilian wages, insurance, and sworn termination pay being offset by sworn wages. Additional impacts on personnel are the E-911 and Photo Red Light funds. Personnel costs associated with these operations will relieve the general fund by \$2,700,000 and \$1,344,300, respectively. Both sworn and civilian overtime is currently projected at budget.

A projected supplies deficit of \$323,960 is offset by the transfer line which holds the budget authority for supplies for the upcoming recruit classes; the true variance in supplies is a surplus of \$21,000. The projected true variance in supplies is the result of Police utilizing an existing gun supply to outfit an upcoming recruit class. The anticipated services surplus of \$125,647 is largely related to savings in fleet services coupled with savings in the psychotherapy contract and various miscellaneous contracts. Police claims are projected at budget.

The **Division of Fire** is projecting an overall surplus of \$247,899. The anticipated deficit in personnel (\$1,685,935) is offset by the transfer line which represents the budget authority for the June recruit class and civilianization efforts. As a result, the true personnel variance is a surplus of \$120,586.

The savings in personnel is primarily reflected in worked holiday pay (\$369,490); insurance (\$250,754) and civilian wages (\$70,435) offset by anticipated deficits in sworn wages (\$355,312), pensions (\$173,253) and various miscellaneous personnel costs (\$41,528).

The anticipated supplies deficit of \$280,960 is offset by the transfer line which represents budgeted supplies for the upcoming June recruit class; the true variance in supplies is \$0. A projected surplus in services of \$127,313 is primarily the result of fleet services being less than budgeted. Fire claims are projected at budget.

A surplus of \$92,560 is projected in the **Office of the Mayor** due to delays in filling vacant positions.

The **Community Relations Commission** is projecting an overall appropriations surplus of \$17,888, which includes a personnel surplus of \$19,873 resulting from less than anticipated miscellaneous personnel expenses. This surplus is offset by small deficits in supplies and services.

The **Equal Business Opportunity Commission Office** is projecting a surplus of \$18,319. The variance is entirely in personnel, the result of an unfilled vacancy.

The **Development Department, Administration Division** is projecting an overall deficit of \$483,821. A personnel deficit of \$128,669 is the result of an unbudgeted deputy director position and an unbudgeted outreach worker for the mobile city hall program. A deficit of \$6,867 in services reflects an increase of \$12,500 for the advocacy contract to pursue federal funding for transportation and infrastructure improvements, offset by savings in internal bill estimates. A deficit of \$350,000 in "other" will be eliminated by a transfer from the city-wide account during the second quarter for income tax sharing with Franklin Township. Finally, a small savings of \$1,715 in capital has been realized from the purchase of new vehicles.

In the **Economic Development Division**, an overall deficit of \$70,403 is projected. Personnel costs are expected to be \$64,519 higher than budgeted as a result of two positions transferring from another department. The purchase of computers for the new positions creates a deficit of \$2,975 in supplies. A deficit of \$2,909 in services results from an increase in the estimates for mail room and print shop costs.

The **Code Enforcement Division** projects an overall surplus of \$234,058. Personnel costs are estimated to save \$237,550 due to delays in filing vacancies for the start-up of a new pro-active code enforcement team. Higher projections for mailroom and print shop costs create a deficit of \$3,927 in services, while the purchase of new vehicles has generated a small savings of \$435 in capital items.

A surplus of \$35,536 is projected in the **Planning Division**. Three current vacancies create a personnel surplus of \$47,652, while a deficit of \$12,116 in services is the result of an unbudgeted contract for public art maintenance.

The **Finance and Management Department, Administration Division** projects an overall surplus of \$60,554. The personnel surplus (\$62,867) results from hiring delays and unfilled vacancies. The estimate of reimbursement of construction management personnel costs from capital project funds remains consistent with budgeted projections. Lower than budgeted general office items account for the savings in the supplies category (\$3,424). In services, the projected deficit (\$5,737) is due to an unbudgeted lease payment offset by surpluses in expenses associated with building assessment software, computer programs and internal print charges.

The **Financial Management Division** projects an overall surplus of \$698,941. A personnel surplus of \$281,392 is due to hiring delays and budgeted vacancies. In services, the \$413,106 surplus is largely due to lower than budgeted costs associated with the public defender contract, citywide memberships, and maintenance service for copiers. Projections for the citywide account are currently at budgeted levels.

An overall surplus of \$1,308,772 is anticipated in the **Facilities Management Division**. In personnel, a \$156,182 surplus is projected due to hiring adjustments and delays in filling vacant positions. The services surplus of \$1,152,590 is primarily the result of savings in utility expenses.

Moneys for the general fund portion of **Citywide Technology Billings** are budgeted in the Finance and Management Department. At this time, expenditures are projected to be \$166,539 less than budgeted due to delays in filling vacant positions associated with the PoliceNet transition.

The current projected general fund transfer to the **Health Department** is estimated at the budgeted level of \$21,315,183. Additional information on Health's first quarter projection is provided in Section 3 of this report.

The general fund transfer to the **Recreation and Parks Department** is estimated at \$35,927,112. Additional information on Recreation and Parks' first quarter projections is provided in Section 3 of this report.

The **Department of Public Service**, **Director's Office** is projecting an overall deficit of \$20,409. Of this deficit, \$17,073 is in personnel costs due to the transfer of an employee from another department.

The **Refuse Collection Division** projects an overall surplus of \$736,778. In personnel, savings of \$589,191 are anticipated due to the delayed hiring of vacant positions and the corresponding savings in fringe benefits. In addition, the division projects miscellaneous savings of \$15,838 in supplies, and of \$141,749 in service expenses due to lower than expected internal billing charges.

The **Division of Mobility Options** projects overall savings of \$99,437. This surplus is mostly attributable to personnel costs projected at \$93,223 less than the budgeted amount. The late hiring of two employees, coupled with further savings in insurance and workers' compensation costs, contribute to this surplus.

## 3. Special Revenue Funds

#### A. STREET CONSTRUCTION, MAINTENANCE AND REPAIR FUND

FUND BALANCE SUMMARY March 31, 2014	
	<b>.</b> 7.444.445
Unencumbered Cash Balance (January 1, 2014)	\$ 7,411,645
Plus Estimated 2014 Revenues	47,187,827
Plus Estimated Encumbrance Cancellations	400,000
Total Estimated Available For Appropriation	54,999,472
Less Projected 2014 Expenditures Public Service Director's Office	(3,012,445)
Less Projected 2014 Expenditures Mobility Division	(1,228,526)
Less Projected 2014 Expenditures Planning & Operations Division	(36,702,628)
Less Projected 2014 Expenditures Design & Construction Division	(4,091,124)
Less Total Projected 2014 Expenditures	(45,034,723)
Projected Unencumbered Cash at Dec. 31, 2014	\$ 9,964,749
Total Appropriated	\$ 45,459,827
Projected Appropriation Surplus/(Deficit)	\$ 425,104

#### REVENUE SUMMARY

At the beginning of 2014, the unencumbered cash balance in the street construction, maintenance and repair (SCMR) fund was \$7,411,645. Revenues for 2014 are estimated at \$47,187,827, while encumbrance cancellations are projected to total \$400,000. It is projected that the SCMR fund will have an unencumbered cash balance of \$9,964,749 at the end of 2014.

#### **OPERATING BUDGET SUMMARY**

An appropriation surplus of \$425,104 is projected in 2014. In the Public Service Director's Office, a personnel surplus of \$244,854 is due to the delayed hiring of vacant positions. The Mobility Division is projecting an overall surplus of \$152,756 stemming from delays in hiring and further savings in insurance, pensions, and sick leave. In the Planning & Operations Division a deficit of \$84,553 is projected. The division is projecting a deficit of \$146,394 due to overtime and associated benefits stemming from the very snowy winter and the Mayor's pot-hole initiative. This personnel deficit is offset by projected savings of \$20,000 in supplies and \$41,181 in services. In the Design and Construction Division, a \$124,171 surplus is projected in personnel costs due to the delayed hiring of vacant positions.

#### **B. HEALTH SPECIAL REVENUE FUND**

FUND BALANCE SUMMARY  March 31, 2014	
Unencumbered Cash Balance (January 1, 2014)	\$ 644,621
Plus Estimated 2014 Revenues	6,759,532
Plus Estimated General Fund Transfer	21,315,183
Plus Estimated Encumbrance Cancellations	150,000
Total Estimated Available For Appropriation	28,869,336
Less Projected 2014 Expenditures	(27,675,698)
Projected Unencumbered Cash at Dec. 31, 2014	\$1,193,638
Total Appropriated	\$ 28,547,125
Projected Appropriation Surplus/(Deficit)	\$ 871,427

#### REVENUE SUMMARY

The health special revenue fund began the year with an unencumbered cash balance of \$644,621. Anticipated overall revenues are currently projected at \$6,759,532, slightly higher than originally budgeted. Encumbrance cancellations are estimated at \$150,000. The general fund transfer is projected as budgeted at \$21,315,183. The fund is expected to end the year with an unencumbered cash balance of 1,193,638. During the first quarter, overall revenue projections were fairly stable, with a small increase expected from a recently funded contract with Columbus Public Schools for general consultation and input on school health procedures and protocols. Decreases in revenue are projected in food service operation license fees due to a correction in 2013 billings and fee rates, as well as in immunization vaccine reimbursements.

#### **OPERATING BUDGET SUMMARY**

This year, the fund received additional appropriation for council funded programs. These programs address public health issues and serve to fund an infant mortality taskforce, a community garden grant program, and healthy food programs for children in Columbus. Projected personnel surpluses (\$916,633) are largely due to hiring delays and unfilled vacancies. A \$16,775 deficit in materials and supplies is due to an unanticipated need to purchase mumps vaccines to address the current outbreak. A services deficit of \$28,431 reflects unanticipated expenditures for internal pro rata fees, cell phones, and mileage offset by surpluses in real estate lease/rent payments, laboratory services, and outside printing.

#### C. RECREATION AND PARKS OPERATION AND EXTENSION FUND

FUND BALANCE SUMMARY March 31, 2014	
Unencumbered Cash Balance (January 1, 2014)	\$ 1,077,658
Plus Estimated 2014 Revenues	5,045,300
Plus Estimated General Fund Transfer	35,927,112
Plus Estimated Encumbrance Cancellations	550,000
Total Estimated Available For Appropriation	42,600,070
Less Projected 2014 Expenditures	(41,026,474)
Projected Unencumbered Cash at Dec. 31, 2014	\$ 1,573,597
Total Appropriated	\$ 41,213,112
Projected Appropriation Surplus/(Deficit)	\$ 186,638

#### **REVENUE SUMMARY**

The recreation and parks operation and extension fund began 2014 with an unencumbered cash balance of \$1,077,658. Revenue projections are higher than the original budgeted amount largely due to increased prior year encumbrance cancellations and City Council transfers. Approximately \$500,000 is attributed to funds transferred to the department as a function of City Council amendments to the 2014 operating budget. In addition, the department has been able to expand adult sports programs resulting in increased participation. Revenue derived from permit fees is also higher than originally projected. Encumbrance cancellations are expected to be \$550,000, an increase of \$70,000 from the budgeted amount. The general fund transfer is projected to be \$35,927,112, which will leave a year-end fund balance of \$1,573,597.

#### **OPERATING BUDGET SUMMARY**

An overall appropriation surplus of \$186,638 is projected. A personnel surplus of \$278,771 is the result of delays in filling vacant full-time and part-time positions. The department is projecting to fully expend its budget for supplies, while a deficit of \$92,133 is projected in services, in part due to higher utility expenses resulting from the cold winter weather. The department is also anticipating higher than budgeted expenditures for security services as they increase the rollout of security cameras at recreational centers.

#### D. RECREATION AND PARKS GOLF OPERATION FUND

FUND BALANCE SUMMARY March 31, 2014	
Unencumbered Cash Balance (January 1, 2014)	\$ (150,212)
Plus Estimated 2014 Revenues	4,273,000
Plus Estimated Encumbrance Cancellations	100,000
Total Estimated Available For Appropriation	4,222,788
Less Projected 2014 Expenditures	(4,176,992)
Projected Unencumbered Cash at Dec. 31, 2014	\$ 45,796
Total Appropriated	\$ 4,290,914
Projected Appropriation Surplus/(Deficit)	\$ 113,922

#### **REVENUE SUMMARY**

The recreation and parks golf operation fund began 2014 with an unencumbered cash balance deficit of \$150,212. Revenue collections to date are up 10% from average revenue for the years 2005-2013, although weather continues to be a factor in the playability of the courses. For the year, revenue is projected to be \$4,273,000, an 8.2% increase over 2012. Encumbrance cancellations are estimated to total \$100,000, up from the original budgeted amount of \$50,000. The division permanently closed Walnut Hill Golf Course in January of 2013, and while the closure has impacted revenue, the division has seen an increase in play at the reopened Airport Golf Course and an increase in associated revenue. The division projects an unencumbered cash balance at year-end of \$45,796.

#### **OPERATING BUDGET SUMMARY**

The total projected appropriation surplus is \$113,922, with savings of \$87,215 in personnel, \$12,300 in supplies, and \$14,407 in services. The projected personnel surplus is the result of a recently vacated course superintendent position, while there are additional anticipated savings in agronomics supplies and other course maintenance materials. The division is also projecting lower than expected utility expenses and maintenance services, although costs for advertising and banking services are greater than budgeted. The division's expenditures will continue to be closely monitored to ensure fund solvency for the remainder of the year.

## E. MUNICIPAL COURT COMPUTER SYSTEM PROCUREMENT & MAINTENANCE FUND

Unencumbered Cash Balance (March 31, 2014) \$ 1,092,848 Plus Estimated 2014 Revenues-Municipal Court Clerk 1,392,000 Plus Estimated 2014 Revenues-Municipal Court Judges 322,970
Plus Estimated 2014 Revenues-Municipal Court Clerk 1,392,000 Plus Estimated 2014 Revenues-Municipal Court Judges 322,970
Plus Estimated 2014 Revenues-Municipal Court Judges 322,970
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Plus Estimated Encumbrance Cancellations 25,651
Total Estimated Available For Appropriation 2,833,469
Less Projected 2014 Expenditures-Municipal Court Clerk (1,365,578
Less Projected 2014 Expenditures-Municipal Court Judges (332,085)
Less Total Projected 2014 Expenditures (1,697,663
Projected Unencumbered Cash at Dec. 31, 2014 \$ 1,135,806
Total Appropriated \$ 2,085,504
Projected Appropriation Surplus/(Deficit) \$ 387,841

#### REVENUE SUMMARY

This fund provides the Court with a dedicated funding source for computer hardware, software, training and related services. Revenues to this fund are generated through court costs. Projected revenues at the first quarter total \$1,714,970. The total revenue projection is the combination of the revenue projections provided by the Municipal Court Clerk and Municipal Court Judges offices. These projections are based primarily on the number of cases seen by the court. The number of court cases and the associated revenue will continue to be closely monitored for the remainder of the year. It is projected that the fund will have an unencumbered cash balance of \$1,135,806 at the end of 2014.

#### **OPERATING BUDGET SUMMARY**

The computer fund is projecting an overall appropriation surplus of \$387,841.

The Municipal Court Clerk projects an appropriation surplus of \$300,539, entirely in personnel. The surplus is due to moving three employees' salaries from the fund to the general fund.

The Municipal Court Judges project an overall surplus of \$87,302. Personnel savings of \$87,415 are the result of three employees who were originally budgeted to be paid from the fund being paid out of a different subfund instead.

#### F. DEVELOPMENT SERVICES FUND

FUND BALANCE SUMMARY March 31, 2014	
Unencumbered Cash Balance (January 1, 2014)	\$ 8,544,085
Plus Estimated 2014 Revenues	19,048,754
Plus Estimated Encumbrance Cancellations	254,799
Total Estimated Available For Appropriation	27,847,638
Less Total Projected 2014 Expenditures	(16,797,608)
Projected Unencumbered Cash at Dec. 31, 2014	\$11,050,030
Total Appropriated	\$ 17,185,296
Projected Appropriation Surplus/(Deficit)	\$ 387,688

#### REVENUE SUMMARY

The development services fund began 2014 with an unencumbered cash balance of \$8,544,085. Revenues for 2014 are estimated at \$19,048,754, which is consistent with the budgeted projection. Encumbrance cancellations are projected to total \$254,799, an increase of \$214,146 over the original budget. The fund is projected to end the year with an unencumbered cash balance of \$11,050,030, an increase of 4% over the budgeted projection. The department introduced a revised permit and fee schedule this year, resulting in variations in the collection of certain revenue classes relative to prior years. However, revenue has been strong during the first quarter, the result of continuing healthy commercial building activity and economic development.

#### **OPERATING BUDGET SUMMARY**

An appropriation surplus of \$387,688 is projected. The personnel surplus of \$309,125 is due to delays in filling vacant positions and lower than anticipated part-time staffing expenses, as well as savings in tuition reimbursement and term pay. The department is projecting no variance in supplies expenditures and savings of \$74,113 in services, largely due to less than expected costs for internal services, training, and equipment rental.

### G. PROPERTY MANAGEMENT FUND

FUND BALANCE SUMMARY  March 31, 2014	
Unencumbered Cash Balance (January 1, 2014)	\$ 492,117
Plus Estimated 2014 Revenues	1,279,196
Plus Estimated General Fund Transfer	-
Plus Estimated Encumbrance Cancellations	100,000
Total Estimated Available For Appropriation	1,871,313
Less Projected 2014 Expenditures	(1,415,854)
Projected Unencumbered Cash at Dec. 31, 2014	\$ 455,459
Total Appropriated	\$ 1,415,854
Projected Appropriation Surplus/(Deficit)	<u> </u>

#### REVENUE SUMMARY

The East Broad Street operation fund is the largest fund within the Property Management Fund and is a dedicated funding source for retaining and accounting for revenue collected from tenants at 1111 E. Broad Street, also known as the Jerry Hammond Center. These funds are used to help offset operating expenses to maintain the facility. Current tenants include COWIC and the Departments of Recreation and Parks and Technology. The unencumbered balance at the beginning of 2014 was \$492,117. The projected unencumbered cash balance at year-end is \$455,459. Revenues received from tenants are projected at \$1,279,196, with \$742,896 generated from COWIC and \$536,300 from the Department of Technology.

#### **OPERATING BUDGET SUMMARY**

As of the first quarter, neither an appropriation surplus nor deficit is projected.

#### H. PRIVATE CONSTRUCTION INSPECTION FUND

FUND BALANCE SUMMARY March 31, 2014	
Unencumbered Cash Balance (January 1, 2014)	\$ 689,748
Plus Estimated 2014 Revenues	2,574,521
Plus Estimated Encumbrance Cancellations	2,500_
Total Estimated Available For Appropriation	3,266,769
Less Projected 2014 Expenditures	(2,913,649)
Projected Unencumbered Cash at Dec. 31, 2014	\$ 353,120
Total Appropriated	\$ 2,869,130
Projected Appropriation Surplus/(Deficit)	<u>\$ (44,519)</u>

#### **REVENUE SUMMARY**

The private construction inspection fund captures the accounting activity connected with the inspection of private development infrastructure construction that is generally associated with subdivision and commercial development. The 2014 beginning unencumbered cash balance was \$689,748. The revenue projection for the fund is \$2,574,521, and encumbrance cancellations of \$2,500 are expected. The projected year-end unencumbered cash balance for the fund is \$353,120.

#### **OPERATING BUDGET SUMMARY**

An appropriation deficit of \$44,519 is projected for 2014. This amount is the result of five employees being hired earlier than was expected and due to inspectors normally paid from the public construction inspection fund performing private inspection work.

### I. PARKING METER PROGRAM FUND

FUND BALANCE SUMMARY  March 31, 2014	
Unencumbered Cash Balance (January 1, 2014)	\$ 711,457
Plus Estimated 2014 Revenues	1,910,904
Plus Estimated Encumbrance Cancellations	25,000
Total Estimated Available For Appropriation	2,647,361
Less Projected 2014 Expenditures	(2,266,683)
Projected Unencumbered Cash at Dec. 31, 2014	\$ 380,679
Total Appropriated	\$ 2,267,294
Projected Appropriation Surplus/(Deficit)	\$ 611

#### **REVENUE SUMMARY**

The parking meter program fund was established in 2010. Monies in the fund are available to replace the current parking meters, to manage, operate, and maintain the replacement meter system, and to enforce parking regulations. The 2014 beginning unencumbered cash balance was \$711,457. The revenue projection for the fund is \$1,910,904 and encumbrance cancelations of \$25,000 are expected by year end. The projected year-end unencumbered cash balance for the fund is \$380,679.

#### **OPERATING BUDGET SUMMARY**

An appropriation surplus of \$611 is projected for 2014.

### 4. Internal Service Funds

#### A. EMPLOYEE BENEFITS FUND

FUND BALANCE SUMMARY  March 31, 2014		
	4	
Unencumbered Cash Balance (January 1, 2014)	\$	-
Plus Estimated 2014 Revenues- Human Resources		3,939,603
Plus Estimated 2014 Revenues- Boiler/Property Insurance		406,000
Total Estimated Available For Appropriation		4,345,603
Less Estimated 2014 Projected Expenditures- Human Resources		(3,939,603)
Less Estimated 2014 Projected Expenditures-Boiler/Property Insurance		(406,000)
Less Total Projected 2014 Expenditures		(4,345,603)
Projected Unencumbered Cash at Dec. 31, 2014	\$	-
Appropriated- Human Resources		4,026,756
Appropriated-Boiler/Property Insurance		406,000
Grand Total Appropriation	\$	4,432,756
Projected Appropriation Surplus/(Deficit)	_\$	87,153

#### **REVENUE SUMMARY**

The cash position of the employee benefits fund, as shown above, represents both the portion intended for the administration of the benefits program in the Human Resources Department as well as property and boiler insurance which is managed in the Department of Finance and Management. Funds intended for payment of employee benefit claims are not reflected in this document.

#### **OPERATING BUDGET SUMMARY**

An appropriation surplus of \$87,153 is generated from the Human Resources portion of the fund. Of this, savings of \$79,442 in personnel are primarily due to hiring delays. Property and boiler insurance estimates remain at budgeted levels at this time.

#### **B. PRINT AND MAIL SERVICES FUND**

FUND BALANCE SUMMARY  March 31, 2014					
Unencumbered Cash Balance (January 1, 2014)	\$ (39,228)				
Plus Estimated 2014 Revenues - Mail	1,036,130				
Plus Estimated 2014 Revenues - Print	376,325				
Plus Estimated Encumbrance Cancellations	35,000				
Total Estimated Available For Appropriation	1,408,227				
Less Projected 2014 Print Expenditures	(373,817)				
Less Projected 2014 Purchasing Stores Expenditures	(12)				
Less Projected 2014 Mailroom Expenditures	(1,036,673)				
Less Total Projected 2014 Expenditures	(1,410,502)				
Projected Unencumbered Cash at Dec. 31, 2014	\$ (2,275)				
Total Appropriated	\$ 1,582,840				
Projected Appropriation Surplus/(Deficit)	\$ 172,338				

#### **REVENUE SUMMARY**

The print and mail services fund represents a consolidation of print and mail functions provided to all city departments. The fund provides an accounting of the city's print, resale, and copy center transactions as well as mailroom activity. The fund began the year with a negative unencumbered cash balance of \$39,228. By year-end, the fund's unencumbered balance is projected to improve to a deficit of \$2,275. Print shop revenues are projected at \$376,325, slightly less than budgeted. Print revenues and expenditures remain closely monitored and evaluated, as variables related to the print operations continue to be resolved. The city upgraded print capabilities in 2013 and as a result, a higher volume of print jobs is expected; the goal is to have the print shop become self-sustaining. A more accurate print billing system has been implemented and a small increase in staff is anticipated in 2014 to help meet this goal. The city continues to work towards encouraging city agencies to use the print shop for the majority of their needs and is planning to pilot programs this year to ensure departmental needs across the city are met. Mailroom revenues are currently projected at \$1,036,130, slightly less than originally projected.

#### **OPERATING BUDGET SUMMARY**

The projected appropriation surplus of \$172,338 is primarily due to lower than projected expenses for postage, outside printing, and maintenance service on color/copy print equipment.

#### C. LAND ACQUISITION FUND

FUND BALANCE SUMMARY  March 31, 2014						
Unencumbered Cash Balance (January 1, 2014) Plus Estimated 2014 Revenues	\$ 330,039 846,750					
Plus Estimated Encumbrance Cancellations  Total Estimated Available For Appropriation  Less Projected 2014 Expenditures	1,176,789 (764,340)					
Projected Unencumbered Cash at Dec. 31, 2014  Total Appropriated Projected Appropriation Surplus/(Deficit)	\$ 412,449 \$ 765,562 \$ 1,222					

#### **REVENUE SUMMARY**

The land acquisition fund began 2014 with an unencumbered cash balance of \$330,039. Revenues are estimated at \$846,750. The fund is projected to end 2014 with an unencumbered cash balance of \$412,449.

#### **OPERATING BUDGET SUMMARY**

The land acquisition fund is projected to end the year with an appropriation balance of \$1,222 due to savings in personnel and services.

#### D. TECHNOLOGY SERVICES FUND

FUND BALANCE SUMMARY  March 31, 2014						
Unencumbered Cash Balance (January 1, 2014)	\$ 910,462					
Plus Estimated 2014 Revenues	33,601,552					
Plus Estimated Encumbrance Cancellations	225,000					
Total Estimated Available For Appropriation	34,737,014					
Less Estimated Technology Administration Expenditures	(7,725,541)					
Less Estimated Information Services Expenditures	(25,913,569)					
Less Total Projected 2014 Expenditures	(33,639,110)					
Projected Unencumbered Cash at Dec. 31, 2014	\$ 1,097,904					
Total Appropriated	\$ 35,625,509					
Projected Appropriation Surplus/(Deficit)	\$ 1,986,399					

#### **REVENUE SUMMARY**

The technology services fund began 2014 with an unencumbered cash balance of \$910,462. Revenues are \$2,057,438 lower than projected, almost entirely due to the Department of Public Utilities electing to outsource print and mail services that were previously provided by the Department of Technology. Encumbrance cancellations are estimated to be \$225,000, or \$50,000 higher than the initial projection of \$175,000. Revenues from general fund departments and divisions, for which the equivalent charges are budgeted within the Department of Finance and Management, are expected to be \$166,539 less than budgeted. The fund is projected to end the year with a \$1,097,904 unencumbered cash balance.

#### **OPERATING BUDGET SUMMARY**

In the Director's Office, the overall surplus is projected to be \$1,160,465. Of this total, a personnel surplus of \$404,497 is the result of vacant budgeted positions. In materials and supplies, the projected \$21,500 deficit is a reallocation of funds originally budgeted in services, for which the transfer of appropriations will appear on the next quarterly report. The projected surplus of \$777,468 in services is the result of significantly reduced direct charges to the Department of Utilities for form printing and postage, as a result of the Department of Public Utilities outsourcing of print services. Capital expenditures are projected as fully spent.

In the Information Services Division, an overall \$825,934 surplus is projected primarily due to an anticipated personnel surplus of \$724,674 related to unfilled budgeted positions designated for PoliceNet. The division's supplies budget is projected to be fully spent, while the department is projecting a surplus of \$11,260 in services due to lower than expected costs for utilities and professional service contracts. Lastly, the department is projecting a \$90,000 surplus in debt service principal payments. The department will closely monitor savings and expenditure projections, adjusting workload and hiring decisions, as necessary, to keep within budget projections.

#### E. FLEET MANAGEMENT SERVICES FUND

FUND BALANCE SUMMARY  March 31, 2014	
	<b>.</b> (5.000.001)
Unencumbered Cash Balance (January 1, 2014)	\$ (5,382,391)
Plus Estimated 2014 Revenues	33,300,284
Plus Estimated Encumbrance Cancellations	4,311,837
Total Estimated Available For Appropriation	32,229,730
Less Projected 2014 Fleet Management Division Expenditures	(32,665,652)
Less Projected 2014 Finance and Management Director's Office Expenditures	(634,632)
Less Total Projected 2014 Expenditures	(33,300,284)
Projected Unencumbered Cash at Dec. 31, 2014	\$ (1,070,554)
Total Appropriated	\$ 33,839,799
Projected Appropriation Surplus/(Deficit)	\$ 539,515

#### **REVENUE SUMMARY**

The fleet management fund began the year with a negative unencumbered cash balance of \$5,382,391 and is projected to end the year with a negative unencumbered cash balance of \$1,070,554. Revenues are projected to total \$33,300,284, or \$1,448,848 less than originally budgeted. Encumbrance cancellations are expected to be \$4,311,837, or \$3,811,837 more than budgeted. Revenue from the original budget has been revised down as a function of less than anticipated fuel and automotive service contract expenses charged to departments.

#### OPERATING BUDGET SUMMARY

An overall appropriation surplus of \$539,515 is projected in the Fleet Management Fund. In the Fleet Management Division, a personnel surplus of \$238,607 reflects savings from unfilled budgeted positions and expenses associated with insurance and benefits. The \$181,931 savings in supplies is primarily due to increased savings in unleaded fuel purchases, as well as relatively stable fuel prices and savings yielded through the increased implementation of compressed natural gas vehicles within the city fleet. The savings in unleaded costs are somewhat offset by greater than anticipated expenses for diesel fuel, while the costs for automotive parts and tires are flat relative to the budgeted amounts. A projected surplus of \$43,085 in debt service is a function of debt refunding that resulted in lower interest expenses. In the Finance and Management Director's Office, a \$66,542 surplus reflects savings from insurance costs and other minor personnel expenses for vacancies.

#### F. CONSTRUCTION INSPECTION FUND

FUND BALANCE SUMMARY  March 31, 2014						
Unencumbered Cash Balance (January 1, 2014)	\$ 1,708,687					
Plus Estimated 2014 Revenue Receipts	9,252,960					
Plus Estimated Encumbrance Cancellations	155,000					
Total Estimated Available For Appropriation	11,116,647					
Less Projected 2014 Expenditures Design & Construction Division	(8,368,243)					
Less Projected 2014 Expenditures Public Service Director's Office	(582,043)					
Less Total Projected 2014 Expenditures	(8,950,286)					
Projected Unencumbered Cash at Dec. 31, 2014	\$ 2,166,361					
Total Appropriated	\$ 9,114,440					
Projected Appropriation Surplus/(Deficit)	\$ 164,153					

#### **REVENUE SUMMARY**

The construction inspection fund captures the accounting activity associated with the construction administration and inspection services of the Division of Design and Construction. This division provides these services for roadway, bridge, water, sanitary and storm sewer, electric power and signal infrastructure for the City of Columbus. At the beginning of 2014, the unencumbered cash balance in the fund was \$1,708,687. Revenues are projected to total \$9,252,960 in 2014 and encumbrance cancellations are estimated at \$155,000. Currently, an unencumbered cash balance of \$2,166,361 is projected at year end.

#### **OPERATING BUDGET SUMMARY**

An appropriation surplus of \$164,153 is projected in this fund. The Design and Construction Division projects a surplus of \$143,052 due to a number of employees who worked on private projects and were paid out of the private construction fund. The division is also staggering the hiring of seasonal employees, which is contributing to the personnel surplus. The Public Service Director's Office projects a surplus of \$21,101 due to a number of employees choosing not to enroll in the city's health insurance program.

## 5. Enterprise Funds

#### A. WATER ENTERPRISE FUND

FUND BALANCE SUMMARY  March 31, 2014					
Cash Balance (January 1, 2014)	\$ 82,967,405				
Plus Estimated 2014 Revenues	182,523,335				
Plus Estimated 2014 Encumbrance Cancellations	5,656,720				
Total Estimated Available For Appropriation	271,147,460				
Less Projected 2014 Expenditures Water Division	(186,952,445)				
Less Projected 2014 Expenditures Public Utilities Director's Office	(5,294,001)				
Less Total Projected 2014 Expenditures	(192,246,446)				
Projected Cash at Dec. 31, 2014	\$ 78,901,014				
Total Appropriated	\$ 195,902,197				
Projected Appropriation Surplus/(Deficit)	\$ 3,655,751				

#### **REVENUE SUMMARY**

On January 1, 2014, the cash balance in the water enterprise fund was nearly \$83 million, comprised of carryover funds totaling almost \$44 million and reserve funds totaling approximately \$39 million. At that time, the revenue estimate from all sources, including water sales, system capacity fees, interest income, and miscellaneous other sources was \$189.8 million. All resources combined (including \$3 million in encumbrance cancellations) were projected to total \$273.9 million.

Projections for the above-noted revenues are now down by 3.8 percent, while encumbrance cancellations are up by 88.6 percent. Total resources available for appropriation are down 1 percent from the budgeted amount. The projected year end cash balance in the fund is \$78.9 million.

#### **OPERATING BUDGET SUMMARY**

An overall appropriation surplus of nearly \$3.7 million is projected in the water enterprise fund. The surplus is comprised of a \$3.2 million surplus in the Water Division and a \$424,438 surplus in the water enterprise fund's allocation of the Public Utilities Director's Office (funded on a pro rata basis by the four utility funds). Surpluses are projected in all categories, except for debt principal.

The \$1.5 million projected personnel surplus is related to employee turnover and the subsequent delays in filling vacancies. The \$20,990 supplies surplus reflects optimal pricing and timing on chemical purchases. A \$70,999 debt principal deficit is more than offset by a surplus in debt interest (\$1,023,098). The projected surplus of over \$700,000 in services is due to savings in technology and fleet.

The budget of the Public Utilities Director's Office is comprised of moneys from the four enterprise funds of the Public Utilities Department on a pro rata basis. The sanitary sewer enterprise fund provides 44 percent of its budget, followed by the water enterprise fund at 38 percent; the storm sewer enterprise provides 12 percent, and finally the electricity enterprise funds 6 percent. The Director's Office is projecting an overall surplus of \$1,115,332 across all enterprise funds.

#### **B. SEWERAGE SYSTEM ENTERPRISE FUND**

FUND BALANCE SUMMARY  March 31, 2014						
Cash Balance (January 1, 2014) Plus Estimated 2014 Revenues Plus Estimated 2014 Encumbrance Cancellations Total Estimated Available For Appropriation Less Projected 2014 Expenditures Sanitary Sewers Division Less Projected 2014 Expenditures Public Utilities Director's Office Less Total Projected 2014 Expenditures Projected Cash at Dec. 31, 2014	\$ 197,037,026 242,437,053 5,880,791 445,354,870 (245,214,601) (5,931,519) (251,146,120) \$ 194,208,750					
Total Appropriated Projected Appropriation Surplus/(Deficit)	\$ 253,617,277 <b>\$ 2,471,157</b>					

#### REVENUE SUMMARY

On January 1, 2014, the cash balance in the sewerage system enterprise fund was \$197 million, comprised of carryover funds totaling \$119.6 million and reserve funds totaling \$77.4 million. At that time, the revenue estimate from all sources, including sewer and wet weather fees, system capacity fees, interest income, and miscellaneous other sources was \$246.7 million. All resources combined (including \$4.0 million in encumbrance cancellations) were projected to total \$444.4 million.

Revenue projections are down 1.7 percent from the budgeted amount, while encumbrance cancellations are up by 47 percent. Total resources available for appropriation, including encumbrance cancellations, are down by .9 percent. The projected year end cash balance in the fund is \$194.2 million.

#### **OPERATING BUDGET SUMMARY**

An overall appropriation surplus of nearly \$2.5 million is projected in the sewer system enterprise fund, comprised of a \$1.97 million surplus in the Sanitary Sewer Division and a \$505,733 surplus in the sanitary sewer enterprise fund's allocation of the Public Utilities Director's Office (funded on a pro rata basis by the four utility funds). Surpluses are projected in all categories, except for debt interest.

The \$1 million personnel surplus reflects employee turnover and subsequent delays in filling vacancies, while the \$1 million services surplus primarily reflects savings in technology, fleet, and land application fees.

Surpluses are also projected in capital (\$45,144) and transfers (\$255,298). The \$255,298 surplus in transfers is due to lower than expected revenue bond payments.

The \$575,123 deficit in debt interest is partially offset by a projected \$117,440 surplus in debt principal.

The budget of the Public Utilities Director's Office is comprised of moneys from the four enterprise funds of the Public Utilities Department on a pro rata basis. The sanitary sewer enterprise fund provides 44 percent of its budget, followed by the water enterprise fund at 38 percent; the storm sewer enterprise provides 12 percent and finally the electricity enterprise funds 6 percent. The Director's Office is projecting an overall surplus of \$1,115,332 across all enterprise funds.

#### C. STORM SEWER MAINTENANCE FUND

FUND BALANCE SUMMARY  March 31, 2014						
Cash Balance (January 1, 2014) Plus Estimated 2014 Revenues Plus Estimated 2014 Encumbrance Cancellations Total Estimated Available For Appropriation Less Projected 2014 Expenditures Storm Division Less Projected 2014 Expenditures Public Utilities Director's Office Less Total Projected 2014 Expenditures Projected Cash at Dec. 31, 2014	\$ 19,323,225 37,011,434 200,000 56,534,659 (36,586,980) (1,586,749) (38,173,729) \$18,360,930					
Total Appropriated Projected Appropriation Surplus/(Deficit)	\$ 38,065,192 <b>\$ (108,537)</b>					

#### **REVENUE SUMMARY**

On January 1, 2014, the cash balance in the storm sewer maintenance fund was \$19.3 million, comprised of carryover funds totaling \$10.3 million and reserve funds totaling \$9.0 million. At that time, the revenue estimate from all sources, including storm sewer maintenance fees, interest income, penalties, and miscellaneous other sources, was \$37.7 million. All resources combined (including \$200,000 in encumbrance cancellations) were projected to total \$56.9 million.

Projections for the above-noted revenues are now down by 1.9 percent (not including the \$200,000 in encumbrance cancellations). The projected year end cash balance in the fund is \$18.4 million.

#### **OPERATING BUDGET SUMMARY**

An overall appropriation deficit of \$108,537 is projected in the storm sewer maintenance fund, comprised of a \$231,564 deficit in the storm sewer division and a \$123,027 surplus in the storm sewer enterprise fund's allocation of the Public Utilities Director's Office (funded on a pro rata basis by the four utility funds).

The \$218,918 personnel surplus reflects the delay in filling vacant positions. A projected surplus of \$233,024 in services is primarily due to savings in technology billing. The projected \$746,655 deficit in debt principal is partially offset by a \$63,149 surplus in debt interest.

The budget of the Public Utilities Director's Office is comprised of moneys from the four enterprise funds of the Public Utilities Department on a pro rata basis. The sanitary sewer enterprise fund provides 44 percent of its budget, followed by the water enterprise fund at 38 percent; the storm sewer enterprise provides 12 percent and finally the electricity enterprise funds 6 percent. The Director's Office is projecting an overall surplus of \$1,115,332 across all enterprise funds.

#### D. ELECTRICITY ENTERPRISE FUND

FUND BALANCE SUMMARY  March 31, 2014						
Cash Balance (January 1, 2014)  Plus Estimated 2014 Revenues  Plus Estimated 2014 Encumbrance Cancellations	\$ 15,700,015 85,996,094 300,000					
Total Estimated 2014 Encumbrance Cancellations  Total Estimated Available For Appropriation  Less Projected 2014 Expenditures Power Division  Less Projected 2014 Expenditures Public Utilities Director's Office	101,996,109 (83,179,641) (837,106)					
Less Total Projected 2014 Expenditures Projected Cash at Dec. 31, 2014	(84,016,747) \$17,979,362					
Total Appropriated Projected Appropriation Surplus/(Deficit)	\$ 84,713,582 <b>\$ 696,835</b>					

#### **REVENUE SUMMARY**

On January 1, 2014, the cash balance in the electricity enterprise fund was \$15.7 million, comprised of carryover funds totaling \$11.35 million and reserve funds totaling \$4.35 million. At that time, the revenue estimate from all sources, including the sale of electricity, interest income, and miscellaneous other sources, was nearly \$84.4 million. All resources combined (including \$300,000 in encumbrance cancellations) were projected to total nearly \$98.9 million.

Projections for the above-noted revenues are now up by 1.9 percent (not including the \$300,000 in encumbrance cancellations). The projected year end cash balance in the fund is \$18 million.

#### OPERATING BUDGET SUMMARY

An overall appropriation surplus of \$696,835 million is projected in the electricity enterprise fund. This surplus is comprised of \$634,701 in the Power Division and \$62,134 in the electricity enterprise fund's allocation of the Public Utilities Director's Office (funded on a pro rata basis by the four utility funds).

The \$1 million personnel surplus reflects delays in filling vacant positions. A \$251,700 supplies surplus is almost exclusively due to savings in purchase power costs. This is due to recently negotiated purchase power agreements that take advantage of cost blending agreements and are expected to provide substantial savings to the division in 2014 and beyond. A services surplus of \$94,952 reflects savings in the internal billing areas of fleet and technology. Deficits are projected in debt principal and interest of \$565,000 and \$319,533, respectively.

The budget of the Public Utilities Director's Office is comprised of moneys from the four enterprise funds of the Public Utilities Department on a pro rata basis. The sanitary sewer enterprise fund provides 44 percent of its budget, followed by the water enterprise fund at 38 percent; the storm sewer enterprise provides 12 percent and finally the electricity enterprise funds 6 percent. The Director's Office is projecting an overall surplus of \$1,115,332 across all enterprise funds.

## 6. Community Development Block Grant

FUND BALANCE SUMMARY  March 31, 2014	
Unencumbered Cash Balance (January 1, 2014)	\$ 2,821,757
Plus CDBG Entitlement Award	6,681,968
Plus Estimated Entitlement Fund Revenues	416,002
Plus Estimated Revolving Loan Fund Revenues	852,481
Plus Estimated Encumbrance Cancellations	23,087
Total Estimated Available For Appropriation	10,795,295
Less Projected 2014 Expenditures	(8,731,680)
Available Unencumbered Cash at Dec. 31, 2014	\$ 2,063,615
Total Appropriated Projected Appropriation Surplus/(Deficit)	\$ 9,021,174 <b>\$ 289,494</b>

#### REVENUE SUMMARY

The 2014 Community Development Block Grant entitlement award of \$6,681,968 from the U.S. Department of Housing & Urban Development is \$195,440 lower than projected during the budget process. The revised projection for other entitlement fund revenues (\$416,002), including housing loan repayments and miscellaneous revenues, are \$96,002 higher than the budget assumption of \$320,000. Revolving loan fund revenues of \$852,481 are estimated to exceed the budget projection of \$512,000 by \$340,481. Total projected revenues of \$7,973,538, including encumbrance cancellations, are estimated to be \$264,130 higher than budgeted revenue of \$7,709,408.

#### **OPERATING BUDGET SUMMARY**

At the end of the first quarter, divisions project an overall surplus of \$289,494. Savings in personnel of \$264,369 are generated by vacancies and split-funded employees working on projects funded by other sources. A surplus of \$24,455 in services is the result of lower projections for internal bills, such as mailroom, print shop, and data processing services. A small surplus of \$670 in the "other" category represents interest earnings on revolving loan funds which are remitted annually to the U.S. Department of Housing and Urban Development.

## TABLE 1 GENERAL FUND APPROPRIATION SUMMARY MARCH 31.2014

		MARCH 31,20	)14		
	Appropriation Year-To-Date	Expenditures/ Encumbrances Year-To-Date	Unencumbered Balance	Projected Expenditures	Projected Variance
City Council	\$ 3,797,715	\$ 750,420	\$ 3,047,295	\$ 3,493,764	\$ 303,951
City Auditor					
City Auditor City Auditor	3,889,750	890,127	2,999,623	3,884,689	5,061
Income Tax	8,806,597	1,979,892	6,826,705	8,589,884	216,713
Total	12,696,347	2,870,019	9,826,328	12,474,573	221,774
City Treasurer	1,097,131	279,011	818,120	1,085,920	11,211
City Attorney					
City Attorney	11,525,998	2,805,859	8,720,139	11,525,770	228
Real Estate	197,450	48,432	149,018	197,336	114
Total	11,723,448	2,854,291	8,869,157	11,723,106	342
Municipal Court Judges	16,190,614	4,612,852	11,577,762	16,153,661	36,953
Municipal Court Clerk	11,395,158	3,145,315	8,249,843	11,319,270	75,888
Civil Service	3,922,012	1,057,785	2,864,227	3,993,686	(71,674)
	0,722,612	1,007,700	2/00 1/22 /	0,7,0,000	(, ,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,
Public Safety	0.07/.010	. 500 0 . 0	4 7 40 0 44	7.005.000	
Administration	8,276,210	6,532,269	1,743,941	7,885,080	391,130
Support Services	7,198,845	1,573,212	5,625,633	6,982,933	215,912
Police	292,086,176	81,471,672	210,614,504	291,468,265	617,911
Fire Total	221,277,874 528,839,105	68,371,888 157,949,041	152,905,986 370,890,064	221,029,975 527,366,252	247,899 1,472,852
	,,	, , , , , ,		, , , , , ,	
Mayor's Office Mayor	2,431,788	740,358	1,691,430	2,339,227	92,560
Community Relations	929,986	207,888	722,098	912,098	17,888
Equal Business Opportunity	907,262	213,128	694,134	888,943	18,319
Total	4,269,036	1,161,374	3,107,662	4,140,268	128,767
Development					
Administration	7,454,302	4,261,644	3,192,658	7,938,123	(483,821)
Econ. Development	3,315,674	2,056,750	1,258,924	3,386,077	(70,403)
Code Enforcement	7,631,287	1,653,003	5,978,284	7,397,229	234,058
Planning	1,692,479	407,047	1,285,432	1,656,943	35,536
Housing	5,270,385	4,935,700	334,685	5,267,653	2,732
Total	25,364,127	13,314,144	12,049,983	25,646,025	(281,898)
Finance and Management					
Administration	6,002,326	4,259,463	1,742,863	5,941,772	60,554
Financial Management	4,513,522	549,915	3,963,607	3,814,581	698,941
Facilities Management	15,411,356	7,467,918	7,943,438	14,102,584	1,308,772
Finance Citywide	41,678,657	20,488,000	21,190,657	41,678,657	-
Citywide Technology Billings	17,249,187	17,249,187		17,082,648	166,539
Fleet Management	4,000,000	-	4,000,000	4,000,000	-
Total	88,855,048	50,014,483	38,840,565	86,620,242	2,234,806
Human Resources	2,495,122	1,335,600	1,159,522	2,491,593	3,529
Health	21,315,183	21,315,183	-	21,315,183	-
Recreation and Parks	35,927,112	35,927,112	-	35,927,112	-
Public Service					
Administration	3,012,600	704,770	2,307,830	3,033,009	(20,409)
Refuse Collection	31,999,396	17,800,416	14,198,980	31,262,618	736,778
Mobility	3,195,869	757,775	2,438,094	3,096,432	99,437
Total	38,207,865	19,262,961	18,944,904	37,392,059	815,806
Grand Total:	\$ 806,095,022	\$ 315,849,590	\$ 490,245,432	\$ 801,142,715	\$ 4,952,307

# TABLE 2 GENERAL FUND PROJECTIONS BY OBJECT OF EXPENDITURE MARCH 31, 2014

		Personnel	Supplies & Materials	Services	i	Other	Capital Outlay	Transfers		Total
011 0 11		0.044.400		4.00	.070 #		•	•	•	0.400.774
City Council		\$ 3,341,192	\$ 22,500	\$ 130	,072 \$	-	\$ -	\$ -	\$	3,493,764
City Auditor										
City Auditor		3,019,277	24,600		,812	=	=	=		3,884,689
Income Tax		7,205,931	79,000	1,304		-		-		8,589,884
	Total	10,225,208	103,600	2,145	,765	-	-	-		12,474,573
City Treasurer		925,857	13,563	146	,500	-	-	-		1,085,920
City Attorney										
City Attorney		11,077,756	89,500	358	,514		÷	=		11,525,770
Real Estate		197,336	<u>-</u>			-				197,336
	Total	11,275,093	89,500	358	,514	-	-	-		11,723,106
Municipal Court Judges		14,402,168	27,500	1,383	,993	340,000	-	-		16,153,661
Municipal Court Clerk		10,466,346	125,484	727	,440	-	-	-		11,319,270
Civil Service		3,311,378	67,009	615	,299	-	-	-		3,993,686
Public Safety										
Administration		1,344,188	10,367	6,530	525	_	_	_		7,885,080
Support Services		4,940,615	510,371	1,529		2,000	-	-		6,982,933
Police		272,620,626	3,595,058	14,985		225,000	42,000	=		291,468,265
Fire		206,311,443	3,728,634	10,787	,406	200,000	-	2,492		221,029,975
	Total	485,216,872	7,844,430	33,833	,459	427,000	42,000	2,492		527,366,252
Mayor's Office										
Mayor		1,993,443	12,923		,472	250	-	263,140		2,339,227
Community Relations Equal Business Opportui	nitv	841,854 808,179	3,001 5,000		,243 ,764	-	-	-		912,098 888,943
Equal Business Opportui	Total	3,643,476	20,924	-	,479	250		263,140		4,140,268
Development Administration		3,397,798	39,000	3,795	E44	682,474	14,285	9,000		7,938,123
Econ. Development		728,880	9,425	2,425		221,912	14,203	7,000		3,386,077
Code Enforcement		6,080,211	112,250	1,066		10,000	128,565	-		7,397,229
Planning		1,546,800	19,750		,393	-	-	-		1,656,943
Housing		416,761	3,000	4,847		-	-	-		5,267,653
	Total	12,170,450	183,425	12,225	,914	914,386	142,850	9,000		25,646,025
Finance and Manageme	nt									
Administration		2,069,376	4,876	3,867	,520	=	=	-		5,941,772
Financial Management		2,587,608	8,347	1,218	,626	-	=	=		3,814,581
Facilities Management		5,935,717	490,200	7,670	,917	5,750	-	-		14,102,584
Citywide Technology Billi	ngs	-	-	17,082	,648	-	-	-		17,082,648
Finance Citywide		-	-		-	-	-	41,678,657		41,678,657
Fleet	Total	10,592,701	503,423	29,839	711	5,750	4,000,000	41,678,657		4,000,000 86,620,242
Human Dagguraga	rotai					0,700	1,000,000	11,070,007		
Human Resources		1,287,342	95,850	1,108	1,4U I	-	-			2,491,593
Health		-	-		-	-	-	21,315,183		21,315,183
Recreation and Parks		÷	-		-	-	-	35,927,112		35,927,112
Public Service										
Administration		2,996,548	7,483		,978		-	-		3,033,009
Refuse Collection		16,624,507	136,370	14,380		101,510	20,000	-		31,262,618
Mobility	T-4 1	2,981,628	32,765	-	,404	6,635		-		3,096,432
	Total	22,602,683	176,618	14,484		108,145	20,000	-		37,392,059
Grand Total:		\$ 589,460,766	\$ 9,273,825	\$ 97,212	159 \$	1,795,531	\$ 4,204,850	\$ 99,195,584	\$	801,142,715

# TABLE 3 GENERAL FUND VARIANCES BY OBJECT OF EXPENDITURE MARCH 31, 2014

	Personnel	Supplies & Materials	Services	Other	Capital Outlay	Transfer	Total
City Council	\$ 299,889	\$ - \$	4,062 \$	- \$	\$ - \$	- \$	303,951
City Avaditor							
City Auditor City Auditor	1,893	_	3,168			_	5,061
Income Tax	220,134	-	(3,421)	-	-	-	216,713
Tota		-	(253)				221,774
1010	222,027		(200)				221,771
City Treasurer	36,581	1,132	(26,502)	-	-	-	11,211
City Attorney							
City Attorney	228	-	-	-	-	-	228
Real Estate	114		<u> </u>	<u> </u>	<u> </u>		114
Tota	al 342	-	-	-	-	-	342
Municipal Court Judges	11,349	-	25,604	-	-	-	36,953
Municipal Court Clerk	6,377	-	69,511	-	-	-	75,888
Civil Service	(17,772)	-	(53,902)	-	-	-	(71,674)
Public Safety							
Administration		<u>-</u>	239,690	-	-	_	391,130
Support Services	125,535	(43,196)	133,573	-	-	-	215,912
Police	(1,871,682)	(323,960)	125,647	-	-	2,687,906	617,911
Fire	(1,685,935)	(280,960)	127,313	<u> </u>	<u> </u>	2,087,481	247,899
Tota	al (3,280,642)	(648,116)	626,223	-	-	4,775,387	1,472,852
Mayor's Office							
Mayor	92,560	250	-	(250)	-	-	92,560
Community Relations	19,873	(1,001)	(984)	=	-	-	17,888
Equal Business Opportunity	18,319	<del></del>	<del>-</del>		<del>-</del> -	<del>-</del> -	18,319
Tota	al 130,752	(751)	(984)	(250)	-	-	128,767
Development							
Administration	(128,669)	-	(6,867)	(350,000)	1,715	-	(483,821)
Econ. Development	(64,519)	(2,975)	(2,909)	-	-	-	(70,403)
Code Enforcement	237,550	-	(3,927)	=	435	-	234,058
Planning Housing	47,652 1,596	-	(12,116) 1,136	-	-	-	35,536 2,732
Tota		(2,975)	(24,683)	(350,000)	2,150		(281,898)
Finance and Management							
Administration	62,867	3,424	(5,737)	-	-	-	60,554
Financial Management	281,392	4,443	413,106	-	-	-	698,941
Facilities Management	156,182	-	1,152,590	-	-	-	1,308,772
Citywide Technology Billings Finance Citywide	-	-	166,539	-	-	-	166,539
Fleet	-		-	-	-	-	-
Tota	500,441	7,867	1,726,498	-	-	-	2,234,806
Human Resources	274	(17,081)	20,336	-	-	-	3,529
Health	-	-	-	-	-	-	-
Recreation and Parks	-	-	-	-	-	-	-
Dublic Sarvica							
Public Service Administration	<del>-</del> (17,073)		(3,336)		_	_	(20,409)
Refuse Collection	589,191	15,838	141,749	-	(10,000)	_	736,778
Mobility	93,223	-	6,215	-	(.5,500)	-	99,437
Tota		15,838	144,628	-	(10,000)	-	815,806
Grand Total:	\$ (1,331,432)	\$ (644,086)	\$ 2,510,539 \$	(350,250)	\$ (7,850) \$	s 4,775,387 \$	4,952,307

# TABLE 4 GENERAL FUND CITY AUDITOR'S CURRENT REVENUE ESTIMATE MARCH 31, 2014

CATEGORY	=	FY 2014 CITY AUDITOR'S REVENUE ESTIMATE		FY 2013 ACTUAL REVENUES		VARIANCE	% VARIANCE	
Income Tax	\$	577,400,000	\$	560,435,874	\$	16,964,126	3.0%	
Property Tax		43,813,000		43,960,549		(147,549)	(0.3%)	
KWH Tax		1,800,000		1,689,077		110,923	6.6%	
Hotel/Motel Tax		-		1,238,933		(1,238,933)	(100.0%)	
Total Taxes and Assessments		623,013,000		607,324,433		15,688,567	2.6%	
Local Government Fund		20,540,000		21,618,024		(1,078,024)	(5.0%)	
Estate Tax		2,000,000		9,428,668		(7,428,668)	(78.8%)	
Liquor Permit Fund		1,150,000		1,241,134		(91,134)	(7.3%)	
Cigarette Tax, Other		30,000		34,487		(4,487)	(13.0%)	
Casino Revenue		6,061,637		5,617,637		444,000	7.9%	
Total Shared Revenues		29,781,637		37,939,950		(8,158,313)	(21.5%)	
License and Permit Fees		11,345,000		10,904,362		440,638	4.0%	
Fines and Penalties		19,953,000		19,446,919		506,081	2.6%	
Investment Earnings		4,000,000		2,626,737		1,373,263	52.3%	
Charges for Service		60,445,000		59,868,890		576,110	1.0%	
All Other Revenue		1,682,000		7,432,441		(5,750,441)	(77.4%)	
Total Other Revenue		97,425,000		100,279,349		(2,854,349)	(2.8%)	
Total Revenues	\$	750,219,637	\$	745,543,732	\$	4,675,905	0.6%	
Encumbrance Cancellations		3,238,519		3,089,900		148,619	4.8%	
Unencumbered Balance		44,456,866		39,903,479		4,553,387	11.4%	
Other Fund Transfers		8,180,000		10,055,737		(1,875,737)	(18.7%)	
Total Resources		806,095,022	\$	798,592,848	\$	7,502,174	0.9%	

# TABLE 5 GENERAL FUND REVENUE SUMMARY YEAR-TO-DATE COMPARISON MARCH 31, 2014

CATEGORY	<u> </u>	FY 2014 YEAR-TO-DATE		FY 2013 YEAR-TO-DATE		DOLLAR VARIANCE	% VARIANCE	
Income Tax	\$	146,882,024	\$	143,292,735	\$	3,589,289	2.5%	
Property Tax		19,743,278		21,045,484		(1,302,206)	(6.2%)	
KWH Tax		393,570		474,601		(81,031)	(17.1%)	
Hotel/Motel Tax				231,965		(231,965)	(100.0%)	
Total Taxes & Assessments		167,018,872		165,044,785		1,974,087	1.2%	
Local Government Fund		5,184,535		5,135,131		49,404	1.0%	
Estate Tax		337,829		662,457		(324,628)	(49.0%)	
Liquor Permit Fund		27,337		38,701		(11,364)	(29.4%)	
Cigarette Tax, Other		393		594		(201)	(33.8%)	
Casino Revenue		<u>-</u>		<u>-</u>		-		
Total Shared Revenue		5,550,094		5,836,883		(286,789)	(4.9%)	
License and Permit Fees		2,749,681		2,871,565		(121,884)	(4.2%)	
Fines and Penalties		4,188,414		4,103,506		84,908	2.1%	
Investment Earnings		1,192,770		919,634		273,136	29.7%	
Charges for Service		14,642,711		13,798,661		844,050	6.1%	
All Other Revenue		930,222		289,679		640,543	221.1%	
Total Other Revenue		23,703,798		21,983,045		1,720,753	7.8%	
Total Revenues		196,272,764		192,864,713		3,408,051	1.8%	
Encumbrance Cancellations		1,677,324		471,046		1,206,278	256.1%	
Unencumbered Balance		44,456,866		39,903,479		4,553,387	11.4%	
Fund Transfers		5,122,333		6,055,427		(933,094)	(15.4%)	
Total Resources	\$	247,529,287	\$	239,294,665	\$	8,234,622	3.4%	

## **TABLE 6**2014 GENERAL FUND APPROPRIATION SUMMARY

### Appropriation/Transfer Ordinances

ORDINANCE NUMBER	DATE PASSED	PURPOSE	TOTAL
2730-2013	10-Feb-14	2014 Amended General Fund Budget Appropriation	\$ 807,404,022
0485-2014	03-Mar-14	Decrease General Fund Appropriation	\$ (1,309,000)
		Total Operating Appropriation:	\$ 806,095,022
		<b>Total Estimated Available Resources:</b>	806,095,022
		Less Total Operating Appropriation:	(806,095,022)
		Less Total Reserve Deposits to Date:	
		Projected Unappropriated Operating Balance:	<u> </u>

## TABLE 7 ALL OPERATING FUNDS REVENUE AND APPROPRIATION SUMMARY MARCH 31, 2014

	(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(1)
	AVAILABLE CASH BALANCE JAN. 1, 2014	ORIGINAL (JAN. 2014) ESTIMATE	REVENUES CURRENT ESTIMATE	VARIANCE (C-B)	TOTAL FUNDS AVAILABLE FOR APPROPRIATION (A+C; See notes)	BUDGETED	EXPENDITURES  REVISED PROJECTIONS	Surplus/ Deficit (F-G)	PROJECTED CASH BALANCE DEC. 31, 2014 (E-G)
GENERAL FUND	\$ 44,456,866	\$ 762,947,156	\$ 761,638,156	\$ (1,309,000)	\$ 806,095,022	\$ 806,095,022	\$ 801,142,715	\$ 4,952,307	\$ 4,952,307
SPECIAL REVENUE FUNDS									
Street Construction, Main. & Repair	7,411,645	47,120,431	47,587,827	467,396	54,999,472	45,459,827	45,034,723	425,104	9,964,749
Health Special Revenue	644,621	28,222,125	28,224,715	2,590	28,869,336	28,547,125	27,675,698	871,427	1,193,638
Rec. and Parks Oper. & Extension	1,077,658	40,713,112	41,522,412	809,300	42,600,070	41,213,112	41,026,474	186,638	1,573,597
Golf Operations	(150,212)	4,248,000	4,373,000	125,000	4,222,788	4,290,914	4,176,992	113,922	45,796
Municipal Court Computer Fund	1,092,848	1,671,016	1,740,621	69,605	2,833,469	2,085,504	1,697,663	387,841	1,135,806
Development Services	8,544,085	19,089,407	19,303,553	214,146	27,847,638	17,185,296	16,797,608	387,688	11,050,030
Property Mgt/East Broad Street Operation	492,117	1,379,196	1,379,196	=	1,871,313	1,415,854	1,415,854	-	455,459
Private Construction Inspection Fund	689,748	2,468,241	2,577,021	108,780	3,266,769	2,869,130	2,913,649	(44,519)	353,120
Parking Meter Program Fund	711,457	1,935,904	1,935,904	-	2,647,361	2,267,294	2,266,683	611	380,679
INTERNAL SERVICE FUNDS									
Employee Benefits Fund	-	4,026,756	4,345,603	318,847	4,345,603	4,432,756	4,345,603	87,153	-
Print and Mail Services	(39,228)	1,618,636	1,447,455	(171,181)	1,408,227	1,582,840	1,410,502	172,338	(2,275)
Land Acquisition	330,039	780,000	846,750	66,750	1,176,789	765,562	764,340	1,222	412,449
Technology Services	910,462	35,833,990	33,826,552	(2,007,438)	34,737,014	35,625,509	33,639,110	1,986,399	1,097,904
Fleet Management Services	(5,382,391)	35,249,132	37,612,121	2,362,989	32,229,730	33,839,799	33,300,284	539,515	(1,070,554)
Construction Inspection Fund	1,708,687	9,286,796	9,407,960	121,164	11,116,647	9,114,440	8,950,286	164,153	2,166,361
ENTERPRISE FUNDS									
Water System Enterprise	82,967,405	192,809,456	188,180,055	(4,629,401)	271.147.460	195,902,197	192,246,446	3,655,751	78.901.014
Sewerage System Enterprise	197,037,026	250,698,520	248,317,844	(2,380,676)	445,354,870	253,617,277	251,146,120	2,471,157	194,208,750
Storm Sewer System Enterprise	19,323,225	37,909,313	37,211,434	(697,879)	56,534,659	38,065,192	38,173,729	(108,537)	18,360,930
Electricity Enterprise	15,700,015	84,675,494	86,296,094	1,620,600	101,996,109	84,713,582	84,016,747	696,835	17,979,362
GRANT FUNDS									
Community Development Block Grant	2,821,757	7,709,408	7,973,538	264,130	10,795,295	9,021,174	8,731,680	289,494	2,063,615
Notes:									

#### Notes:

The general fund revenue estimate reflects the City Auditor's revised projections. All others were established by the Dept. of Finance and Mgt. and the various operating divisions. The budgeted and projected expenditure figures for the enterprise funds include projections for the Public Utilities Director's Office.

The budgeted and projected expenditure figures for the enterprise funds do not include projections for internal transfers from the operating to the reserve fund.

Available cash balance is defined as the unencumbered cash balance, except in the case of the enterprise funds which reflect the actual cash balance.

The Community Development Block Grant projections combine the revolving loan and the entitlement fund monies.

## TABLE 8 ALL FUNDS VARIANCES BY OBJECT OF EXPENDITURE MARCH 31, 2014

Fund Name	Personnel	Materials & Supplies	Services	Principal	Other	Capital Outlay	Interest	Transfers	Total
GENERAL FUND	(1,331,432)	(644,086)	2,510,539		(350,250)	(7,850)	-	4,775,387	4,952,307
SPECIAL REVENUE FUNDS									
Municipal Court Computer Fund									
Municipal Court Clerk Municipal Court Judges	300,539 87,415	-	(113)	-	-	-		-	300,539 87,302
Total Municipal Court Computer Fund	387,954		(113)		<del></del>	<del></del>		-	387,841
Street Construction, Main. & Repair									
Refuse Collection Mobility	- 158,922		(1,165)			(5,000)		-	152,756
Planning and Operations	(146,394)	20,000	41,841	-	•	-		-	(84,553)
Design and Construction Service Director	124,171 244,854		(6,719) (406)			(5,000)		-	112,453 244,448
Total SCMR	381,553	20,000	33,551	•	-	(10,000)		-	425,104
Health Special Revenue		4							
Department of Health  Rec. and Parks Oper. & Extension	916,633	(16,775)	(28,431)		-	-		-	871,427
Department of Recreation & Parks Golf Operations	278,771	-	(92,133)	-	-	-	-	-	186,638
Division of Golf	87,215	12,300	14,407	-	-	-	-	-	113,922
Development Services Fund									
Building and Zoning Services	309,125	-	74,113	-	4,450	-	-	-	387,688
Property Mgt./E. Broad Street Operation Fund									
Department of Finance and Management		-	-	-	-	-	-	•	-
Private Construction Inspection Fund Design and Construction	(44,680)		161			-		-	(44,519)
Parking Meter Program Fund									
Mobility	(720)	•	1,331		-	-		-	611
INTERNAL SERVICE FUNDS									
Employee Benefits									
Department of Human Resources Department of Finance and Management	79,442	1,300	6,411		-	-		-	87,153
Total Employee Benefits	79,442	1,300	6,411	-	-	-	-	-	87,153
Print & Mail Services Department of Finance	(37,127)	2,154	207,276	-		35		-	172,338
Land Acquisition Division of Real Estate	485		737						1,222
Technology Services									
Division of Information Services Department of Technology	724,674 404,497	(21,500)	11,260 777,468	90,000	-				825,934 1,160,465
Total Technology Services	1,129,171	(21,500)	788,728	90,000	-	-	-	-	1,986,399
Fleet Management Services Division of Fleet Management	238,607	181,931	4,350		5,000		43,085		472,973
Finance and Management Director	66,542							<u> </u>	66,542
Total Fleet	305,149	181,931	4,350	-	5,000	-	43,085	-	539,515
Construction Inpsection Fund Design and Construction	143,052								143,052
Service Director	21,101								21,101
Total Construction Inspection ENTERPRISE FUNDS	164,153	-			-	-	-	-	164,153
Water System Enterprise									
Division of Water	1,469,088	20,990	700,160	(70,999)	69,091	19,885	1,023,098	-	3,231,313
Sewerage System Enterprise Division of Sewers and Drains	1,059,594	-	1,063,071	117,440	-	45,144	(575,123)	255,298	1,965,424
Storm System Enterprise Division of Sewers and Drains	218,918	-	233,024	(746,655)			63,149	-	(231,564)
Electricity Enterprise Division of Electricity	1,038,032	251,700	94,952	(565,000)	18,550	116,000	(319,533)	_	634,701
Various Enterprise Funds		201,700		(000,000)	10,000	1.10,000	(017,000)		
Public Utilities Director's Office	1,115,157	-	175	-	-	-	-	-	1,115,332
COMMUNITY DEVELOPMENT BLOCK GRANT									
Division of Development Administration	37,813	-	-	-	-	-	-	-	37,813
Division of Economic Development Division of Code Enforcement	65,281 -	-	-		-	-		-	65,281
Division of Housing	95,421	-	43,037	-		-		-	138,458
Department of Finance and Management Department of Health	7,591 30,259	-	1,418 (20,000)	-	670			-	9,679 10,259
Department of Recreation and Parks	28,004								28,004
Total CDBG	264,369	-	24,455	-	670	-	-	-	289,494

## **TABLE 9**VACANT GENERAL FUND BUDGETED POSITIONS PROJECTED TO BE FILLED

City Auditor - Auditor  City Auditor - Income Tax  Auditor I Programmer Office Support Clerk  City Council  Sr. Legislative Analyst Legislative Analyst Legislative Analyst Legislative Analyst II  City Attorney  Legal Admin Coordinator Executive Assistant to City Attorney Legal Secretary  Municipal Court Clerk  Deputy Clerk  Office of the Mayor  Executive Asst I Executive Secretary 2  Equal Business Opportunity Commission Office  Civil Service  Office Support Clerk  Safety - Support Services  Management Analyst II  Office Assistant I Crime Analyst II  Police Communication Technician Human Resource Representative Office Assistant II  Police Communication Technician Human Resource Representative Office Assistant II  Criminal Intelligence Analyst II  Criminal Intelligence Analyst Record Technician Public Safety Analyst Police Recruits  Safety-Fire  EMS Instructor II	1 2 2 1	Full-Time Full-Time Full-Time	2014 Wages 27,200
Programmer Office Support Clerk  City Council Sr. Legislative Analyst Legislative Analyst City Treasurer Management Analyst II  City Attorney Legal Admin Coordinator Executive Assistant to City Attorney Legal Secretary  Municipal Court Clerk Deputy Clerk  Office of the Mayor Executive Asst I Executive Secretary 2  Equal Business Opportunity Commission Office  Civil Service Office Support Clerk  Safety - Support Services Management Analyst II  Crime Analyst Forensic Scientist Public Relations Specialist II Police Communication Technician Human Resource Representative Office Assistant I Business Manager Management Analyst II Criminal Intelligence Analyst Record Technician Public Safety Analyst Police Recruits	2 1		
City Council  Sr. Legislative Analyst Legislative Analyst City Treasurer  Management Analyst II  City Attorney  Legal Admin Coordinator Executive Assistant to City Attorney Legal Secretary  Municipal Court Clerk  Deputy Clerk  Office of the Mayor  Executive Asst I Executive Secretary 2  Equal Business Opportunity Commission Office  Civil Service  Office Support Clerk  Safety - Support Services  Management Analyst II  Safety-Police  Office Assistant I Crime Analyst Forensic Scientist Public Relations Specialist II Police Communication Technician Human Resource Representative Office Assistant II Business Manager Management Analyst II Criminal Intelligence Analyst Record Technician Public Safety Analyst Police Recruits	1	Full-Time	48,720
City Council  Sr. Legislative Analyst Legislative Analyst City Treasurer  Management Analyst II  City Attorney  Legal Admin Coordinator Executive Assistant to City Attorney Legal Secretary  Municipal Court Clerk  Deputy Clerk  Office of the Mayor  Executive Asst I Executive Secretary 2  Equal Business Opportunity Commission Office  Civil Service  Office Support Clerk  Safety - Support Services  Management Analyst II  Safety-Police  Office Assistant I Crime Analyst Forensic Scientist Public Relations Specialist II Police Communication Technician Human Resource Representative Office Assistant II Business Manager Management Analyst II Criminal Intelligence Analyst Record Technician Public Safety Analyst Police Recruits			64,083
Legislative Analyst  City Treasurer  Management Analyst II  Legal Admin Coordinator Executive Assistant to City Attorney Legal Secretary  Municipal Court Clerk  Deputy Clerk  Deputy Clerk  Executive Asst I Executive Secretary 2  Equal Business Opportunity Commission Office  Civil Service  Office Support Clerk  Safety - Support Services  Management Analyst II  Crime Analyst Forensic Scientist Public Relations Specialist II Police Communication Technician Human Resource Representative Office Assistant I Crimial Intelligence Analyst Record Technician Public Safety Analyst Police Recruits	2	Full-Time	16,646
City Attorney  Legal Admin Coordinator Executive Assistant to City Attorney Legal Secretary  Municipal Court Clerk  Deputy Clerk  Office of the Mayor  Executive Asst I Executive Secretary 2  Equal Business Opportunity Commission Office  Civil Service  Office Support Clerk  Safety - Support Services  Management Analyst II  Safety-Police  Office Assistant I Crime Analyst Forensic Scientist Public Relations Specialist II Police Communication Technician Human Resource Representative Office Assistant II Criminal Intelligence Analyst II Criminal Intelligence Analyst Record Technician Public Safety Analyst Police Recruits	2	Full-Time	93,619
City Attorney  Legal Admin Coordinator Executive Assistant to City Attorney Legal Secretary  Municipal Court Clerk  Deputy Clerk  Office of the Mayor  Executive Asst I Executive Secretary 2  Equal Business Opportunity Commission Office  Civil Service  Office Support Clerk  Safety - Support Services  Management Analyst II  Safety-Police  Office Assistant I Crime Analyst Forensic Scientist Public Relations Specialist II Police Communication Technician Human Resource Representative Office Assistant II Business Manager Management Analyst II Criminal Intelligence Analyst Record Technician Public Safety Analyst Police Recruits	2	Full-Time	60,109
Executive Assistant to City Attorney Legal Secretary  Municipal Court Clerk  Deputy Clerk  Deputy Clerk  Executive Asst I Executive Secretary 2  Equal Business Opportunity Commission Office  Civil Service  Office Support Clerk  Safety - Support Services  Management Analyst II  Safety-Police  Office Assistant I Crime Analyst Forensic Scientist Public Relations Specialist II Police Communication Technician Human Resource Representative Office Assistant II Business Manager Management Analyst II Criminal Intelligence Analyst Record Technician Public Safety Analyst Police Recruits	1	Full-Time	26,160
Municipal Court Clerk  Office of the Mayor  Executive Asst I Executive Secretary 2  Equal Business Opportunity Commission Office  Civil Service  Office Support Clerk  Safety - Support Services  Management Analyst II  Safety-Police  Office Assistant I Crime Analyst Forensic Scientist Public Relations Specialist II Police Communication Technician Human Resource Representative Office Assistant II Business Manager Management Analyst II Criminal Intelligence Analyst Record Technician Public Safety Analyst Police Recruits	1	Full-Time	17,760
Municipal Court Clerk  Office of the Mayor  Executive Asst I Executive Secretary 2  Equal Business Opportunity Commission Office  Civil Service  Office Support Clerk  Management Analyst II  Safety-Police  Office Assistant I Crime Analyst Forensic Scientist Public Relations Specialist II Police Communication Technician Human Resource Representative Office Assistant II Business Manager Management Analyst II Criminal Intelligence Analyst Record Technician Public Safety Analyst Police Recruits	0.75	Full-Time	33,947
Office of the Mayor  Executive Asst I Executive Secretary 2  Equal Business Opportunity Commission Office  Civil Service  Office Support Clerk  Safety - Support Services  Management Analyst II  Crime Analyst Forensic Scientist Public Relations Specialist II Police Communication Technician Human Resource Representative Office Assistant I Business Manager Management Analyst II Criminal Intelligence Analyst Record Technician Public Safety Analyst Police Recruits	1	Full-Time	9,887
Equal Business Opportunity Commission Office  Civil Service  Safety - Support Services  Safety-Police  Office Assistant I Crime Analyst Forensic Scientist Public Relations Specialist II Police Communication Technician Human Resource Representative Office Assistant II Business Manager Management Analyst II Criminal Intelligence Analyst Record Technician Public Safety Analyst Police Recruits	9	Full-Time	171,992
Equal Business Opportunity Commission Office  Civil Service  Safety - Support Services  Safety-Police  Office Assistant I Crime Analyst Forensic Scientist Public Relations Specialist II Police Communication Technician Human Resource Representative Office Assistant II Business Manager Management Analyst II Criminal Intelligence Analyst Record Technician Public Safety Analyst Police Recruits	1	Full-Time	26,000
Commission Office  Civil Service  Office Support Clerk  Management Analyst II  Safety-Police  Office Assistant I  Crime Analyst  Forensic Scientist  Public Relations Specialist II  Police Communication Technician  Human Resource Representative  Office Assistant II  Business Manager  Management Analyst II  Criminal Intelligence Analyst  Record Technician  Public Safety Analyst  Police Recruits	2	Full-Time	41,600
Safety - Support Services  Management Analyst II  Safety-Police  Office Assistant I Crime Analyst Forensic Scientist Public Relations Specialist II Police Communication Technician Human Resource Representative Office Assistant II Business Manager Management Analyst II Criminal Intelligence Analyst Record Technician Public Safety Analyst Police Recruits	1	Full-Time	38,744
Safety-Police  Office Assistant I Crime Analyst Forensic Scientist Public Relations Specialist II Police Communication Technician Human Resource Representative Office Assistant II Business Manager Management Analyst II Criminal Intelligence Analyst Record Technician Public Safety Analyst Police Recruits	4	Part-Time	64,961
Crime Analyst Forensic Scientist Public Relations Specialist II Police Communication Technician Human Resource Representative Office Assistant II Business Manager Management Analyst II Criminal Intelligence Analyst Record Technician Public Safety Analyst Police Recruits	1	Full-Time	43,560
Forensic Scientist Public Relations Specialist II Police Communication Technician Human Resource Representative Office Assistant II Business Manager Management Analyst II Criminal Intelligence Analyst Record Technician Public Safety Analyst Police Recruits	1	Full-Time	5,592
Public Relations Specialist II Police Communication Technician Human Resource Representative Office Assistant II Business Manager Management Analyst II Criminal Intelligence Analyst Record Technician Public Safety Analyst Police Recruits	1	Full-Time	23,421
Police Communication Technician Human Resource Representative Office Assistant II Business Manager Management Analyst II Criminal Intelligence Analyst Record Technician Public Safety Analyst Police Recruits	10	Full-Time	267,079
Human Resource Representative Office Assistant II Business Manager Management Analyst II Criminal Intelligence Analyst Record Technician Public Safety Analyst Police Recruits	1	Full-Time	40,800
Office Assistant II Business Manager Management Analyst II Criminal Intelligence Analyst Record Technician Public Safety Analyst Police Recruits	34	Full-Time	531,978
Business Manager Management Analyst II Criminal Intelligence Analyst Record Technician Public Safety Analyst Police Recruits	1	Full-Time	21,560
Management Analyst II Criminal Intelligence Analyst Record Technician Public Safety Analyst Police Recruits	1	Full-Time	4,887
Criminal Intelligence Analyst Record Technician Public Safety Analyst Police Recruits	1	Full-Time	20,921
Record Technician Public Safety Analyst Police Recruits	2	Full-Time	47,242
Public Safety Analyst Police Recruits	1	Full-Time	11,244
Police Recruits	1	Full-Time	16,491
Safaty-Fire FMS Instructor II	3 70	Part-Time Full-Time	35,550 995,596
	1	Full-Time	39,437
Management Analyst II	1	Full-Time	38,758
Office Assistant II	1	Full-Time	23,258
GIS Technician	2	Full-Time	43,994
EMS Instructor I		Part-Time	18,131
Fire Recruits	1	Full-Time	990,336

#### **TABLE 9 (Continued)** VACANT GENERAL FUND BUDGETED POSITIONS PROJECTED TO BE FILLED Development -Administration Real Estate Asset Manager 1 Full-Time 42.024 Code Enforcement Property Maint. Inspector Manager 1 54,631 Full-Time Property Maint. Inspector Supervisor 1 Full-Time 45,261 Property Maint. Inspector Trainee 8 Full-Time 182,426 Planning Administrator 1 Full-Time 65,869 30.926 Planner I 1 Full-Time Planner II 1 Full-Time 36,000 **Building Management Supervisor** 1 Full-time 31,650 Facilities Management Management Analyst II 30,000 1 Full-time **Building Maintenance Worker** 1 Full-time 24,689 Electrician 1 Full-time 28,724 Security Specialist 1 Part-Time 15,902 Custodial Worker 2 Part-Time 32,126 Finance Director Management Analyst II 1 Full-time 46,144 **Energy Manager** 48,987 1 Full-time Design Architect/Facilities Project Mai Full-time 46,787 1 Financial Management Management Analyst I 1 Full-time 28,864 **Budget Management Specialist** 1 Full-time 38,280 Perf. Mgt. Coordinator/MA II-Grant Wri 1 Full-time 18,560 Senior Procurement Specialist 1 Full-time 36,960 **Refuse Collection** Refuse Collection Vehicle Operator 10 Full-time 164,846 Laborer 1 1 Part-Time 14,539 Mobility Parking Enforcement Officer 1 24,181 Full-time Engineer In Training I 21,997 1 Full-time Service Payroll/Benefits Clerk 0.32 Full-time 8,245 Management Analyst II 10,048 0.32 Full-time 311 Service Rep Full-time 24,817 Fiscal Assistant II 0.32 Full-time 5,673 **Total Wages** \$5,120,419 Pension 819,267 Insurance 1,212,277 W. Comp 153,613 **Total Cost** \$7,305,575

# TABLE 10 GENERAL FUND DIVISIONS PERSONNEL LEVELS FULL-TIME STAFF

Division	Budgeted Strength	Authorized Strength	Actual Strength As of 3/31/14
City Council	38	38	34
City Auditor	34	34	27
Income Tax	82	82	73
City Treasurer	10	11	9
City Attorney	107	135	104
Real Estate	2	6	2
Municipal Court Judges	186	186	179
Municipal Court Clerk	172	172	154
Civil Service	34	34	34
Public Safety - Admin.	11	11	10
Support Services	52	52	51
Police - Civilian	379	379	325
Police - Uniformed	1,902	1,972	1,887
Fire - Civilian	42	43	38
Fire - Uniformed*	1,588	1,588	1,540
Mayor	19	22	15
Community Relations	8	8	8
Equal Business Opportunity	9	10	8
Development Admin.	31	31	30
Economic Development	5	7	$\epsilon$
Code Enforcement	73	73	63
Planning	16	16	13
lousing	5	5	5
Finance and Management - Dir's Ofc.	27	29	24
Financial Management	29	29	24
acilities Management	77	77	74
Department of Human Resources	10	11	10
Public Service - Dir's Ofc.	37	37	34
Refuse Collection	227	227	215
Mobility Options	39	39	37
General Fund Total	5,251	5,364	5,033

# TABLE 10 OTHER CITY FUNDS PERSONNEL LEVELS FULL-TIME STAFF

Division/Fund	Budgeted Strength	Authorized Strength	Actual Strength As of 03/31/14
Real Estate/Land Acquisition	5	8	5
Information Services/Technology Services Fund Technology: Administration	137 18	137 18	116 16
Finance/Print/Mail Shop Fund	5	5	5
Human Resources/Employee Benefits	26	27	25
Health Special Revenue Fund	223	224	201
Municipal Court Computer Fund	13	13	5
Recreation and Parks Operation Fund Golf Operations	296 26	298 26	264 25
Public Service - Dir. Office/SCMR Fund Mobility Options/SCMR Fund Planning and Operations/SCMR Fund Design and Construction/SCMR Fund	30 13 291 36	30 16 302 36	28 9 280 32
Mobility Options/Parking Meter Fund	4	4	4
Fleet Management Finance and Management - Dir's Ofc./Fleet Fund	128 7	128 7	119 7
Design and Construction/Construction Inspection Public Service - Dir. Office/Construction Inspection	60 7	60 7	62 6
Design and Construction/Private Construction Inspection	25	25	19
Building and Zoning/Development Services Fund	136	141	130
Public Utilities: Administration Sewers and Drains (Storm) Sewers and Drains (Sanitary) Electricity Water	112 16 516 95 535	112 23 516 104 535	93 13 464 83 495
Community Development Block Grant Development Admin. Economic Development Code Enforcement Housing Health Finance & Management Recreation and Parks	9 8 9 14 4 4	9 8 9 14 4 4	9 7 9 12 3 4 3
Other Funds Total All Funds	2,812 8,063	2,854 8,218	2,553 7,586

## TABLE 11

## CITYWIDE ACCOUNT PROJECTED USE

Intended Purpose	Amount
Reserve for 27th pay period	2,185,000
Legal settlements & miscellaneous	2,549,757
Transfer to economic stabilization fund (rainy day fund)	7,600,000
Economic Development incentive payments	12,723,875
New Education Department	7,500,000
Transfers in from City Council's amendments	10,704,022
	43,262,654

### TRANSFERS AND EXPENSES PASSED AS OF March 31, 2014

Purpose	Amount	Dept./Division	Ordinance No.
			_
Transfer to the 27th pay period fund	2,185,000	City Auditor/Finance & Mgmt	2730-2013
Transfer to the rainy day fund	7,600,000	City Auditor/Finance & Mgmt	2730-2013
Transfer to the neighborhood initiative fund	2,830,601	City Auditor/Finance & Mgmt	2730-2013
Transfer to the jobs growth fund	1,035,000	City Auditor/Finance & Mgmt	2730-2013
Transfer to the public safety initiative fund	1,123,399	City Auditor/Finance & Mgmt	2730-2013
Transfer to the basic city services fund	5,714,000	City Auditor/Finance & Mgmt	2730-2013
Transfer for school district revenue sharing	221,912	Development Administration	0199-2014
Transfer for Franklin Township Annexation	332,474	Development Administration	0518-2014
Transfer for Community Shelter Board	954,612	Development Administration	0549-2014
Transfer for Veterans Comprehensive Assistance Program	75,000	Development Administration	0646-2014
Total Transferred and Expended	22,071,998		

### TABLE 12 SAFETY OVERTIME REPORT MARCH 31, 2014

	Current Appropriation	Current YTD Expenditures	Percent of Appropriation	R-O-Y Projection	Total Projection	Variance
Police Civilian	3,090,824	690,925	22.35%	2,399,899	3,090,824	-
Police Uniformed*	9,774,811	2,194,219	22.45%	7,580,592	9,774,811	-
Fire Uniformed	6,218,746	1,299,322	20.89%	4,919,424	6,218,746	-

<sup>\*</sup>Includes the appropriation budgeted in the transfer line for the Community Summer Initiative.