THE BOARD OF WARM AIR HEATING CONTRACTORS
MINUTES OF THE MEETING
July 8, 2014

The Board of Warm Air Heating Contractors met in Conference Room H at 757 Carolyn Avenue at 5:00 p.m. on July 8, 2014.

The following members were present: Mark Kirkman
Dale Witte
Lawrence Bickerdt
Doug Martin
Cheryl Roahrig, Secretary

The meeting was called to order at 5:00 p.m.

Larry Bickerdt made a motion to waive the reading of the June 4, 2014 minutes. **Doug Martin** seconded the motion. **MOTION CARRIED 4-0**

GENERAL BUSINESS

The next item on the agenda was a due process hearing regarding the City of Columbus vs. Carl Rogers. Mr. Rogers was charged with violating Columbus Building Code Section 4113.57 – Permits – Qualifications, at 3950 Morse Road. Mr. Rogers was not present for the meeting, however, Cheryl Roahrig stated he did receive and sign for certified mail notifying him of the meeting. She further stated Gregg Schultz, City of Columbus Mechanical Inspector, observed Mr. Rogers installing ductwork and exhaust fans without a permit at this address. She also stated that Mr. Rogers would have been eligible to complete a Working Without Permit Affidavit which would excuse him from appearing before the Board, however, he did sign the form which led to this complaint. She stated a permit has since been pulled and the rough has been approved. **Mark Kirkman** made a motion to find that Mr. Rogers did work without a permit at this address. **Dale Witte** seconded the motion. **MOTION CARRIED 4-0. Mark Kirkman** made a motion to find that Mr. Rogers did violate Columbus Building Code Section 4113.57 – Permits – Qualifications. **Dale Witte** seconded the motion. **MOTION CARRIED 4-0. Mr. Witte** made a motion to take no action against Mr. Roger's license. **Mr. Bickerdt** seconded the motion. **MOTION CARRIED 4-0.**

OLD BUSINESS

None.

NEW BUSINESS

None.

ADJOURNMENT

There being no further business to come before the Board, **Dale Witte** made a motion to adjourn at 5:30 p.m. **Larry Bickerdt** seconded the motion. **MOTION CARRIED 4-0.**

Mark Kirkman, Vice-Chairman

Cheryl Roahrig, Secretary